



**DDA Design Committee
 Tuesday, April 22, 2008 at 3:00 pm
 Location: DDA Conference Room**

Committee Members: Jenny Anderson - chair, Neil Hershfield, Sue Rabbage, Claudia Wallin
Staff: Denise Hufford, Bradd Maki, Stephanie Szostak, Keith Baker

MINUTES

Item	Purpose / Outcome
1. Benches	Sugar Construction received the bid, PO Issued, materials ordered.
2. Kiosks	Three locations selected (Ashman/Main, Tridge, Main/Townsend), Huron Signs in production process. PO issued, contract set with Huron Signs.
3. Flowers	Some irrigation issues with vacuums and sprinkler heads – working with Rainbow and city to solve. Annual plantings should be in by June 2, weather depending Budget was not increased for 08/09 as originally planned – Stephanie will look at ways to stay within budget, including reduce or eliminate mum planting, reuse bulbs for three years.
4. Riverfront Workshop	Neil and Claudia met with Hamilton Anderson. Worked out details of workshop tentatively planned for July 8. Public will have the opportunity to submit answers to a survey along with downtown business owners and downtown property owners.
5. Other	Brew pub firm still working on plans. Bradd mentioned that downtown streetlights will need to be replaced soon as they are getting brittle. Cost of material about \$35,000. Claudia suggested we check with the PPS group to see if they are interested in helping with this project. Also need new trash receptacles and should get some maintenance issues on a schedule – Bradd will work on.

2008 Action Items:

DDA Mission:
The Mission of the DDA is to foster a dynamic downtown environment that enables economic growth.

DDA Vision:
Small city charm with big city choices