

MINUTES OF THE MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY  
WHICH TOOK PLACE ON WEDNESDAY, AUGUST 22, 2007  
COUNCIL CHAMBERS, CITY HALL, MIDLAND, MICHIGAN

Christin O'Callaghan read Roll Call.

**PRESENT: DDA MEMBERS** – Ann Beck, Bo Brines, Mike Hayes, Jon Lynch, Jack McCandless, Ranny Riecker, Mark Ruhle, Jim Stamas, Claudia Wallin

**ABSENT:** Jenny Anderson, Doug Chapman, Paula Liveris,

**PRESENT: STAFF** – Christin Schwenke, Denise Hufford

**PRESENT: OTHERS** – None

Wallin called the meeting to order at 3:00 p.m.

**Welcome**

Welcome to new board member, Mark Ruhle from Chemical Bank.

**Good Bye and Thank You**

Ann Beck has been a board member for over 6 years. Thank you for all your incredible work and good luck in the future.

**Design Committee**

Beck reported there are 5 action items.

1. The Mark Putnam Bridge, which crosses overhead of Main Street near Cronkright, currently has no pedestrian or vehicular lighting. Comments and complaints about the lack of lighting have been received both at the City of Midland and the DDA offices. The DDA submitted a request to the Project for Public Spaces (PPS) funding committee for assistance with lighting the underpass for increased pedestrian safety and enhancement of the mural project. The PPS funding committee has agreed to fund one half (50%) of such a lighting project. The City of Midland has received a general project cost in the amount of approximately \$7,000. The DDA will submit a Request for Proposal for said lighting project within the next month. This resolution will authorize payment of up to fifty percent of the cost (not to exceed \$5,000) for a lighting project to provide adequate pedestrian lighting under the Mark Putnam Bridge. **The DDA Board of Directors hereby authorizes staff to submit a request for proposal for a lighting project to provide adequate pedestrian lighting under the Mark Putnam Bridge. The DDA Board of Directors requests City of Midland City Council to accept a monetary gift for assistance with the payment of said lighting project and authorizes payment of up to fifty percent (not to exceed \$5,000) of the cost for said lighting project.** Hayes seconded. Approved unanimously.
2. The Design committee has determined that a modification to the Façade Loan Program be made which will allow painting and other enhancement repairs to be included in the

program. The restoration of structures could include such maintenance items as paint and replacement windows. **The Board of Directors approves the Façade Loan Program and Design Guidelines as presented.** Hayes seconded. Approved unanimously.

3. Façade Loan Program extension. Pizza Sam's received approval in 2006 for a Michigan Main Street designed façade improvement loan in the amount of \$15,000. With the construction of Ashman Court Hotel, Pizza Sam's has chosen to delay their construction project so as to maintain one sidewalk on Main Street between Gordon & Ashman Streets open for pedestrian use. Pizza Sam's is requesting to maintain the encumbrance of \$15,000 in the façade fund yet withhold construction until Summer 2008. **The DDA Board of Directors hereby authorizes a one-year extension of the \$15,000 encumbrance for the Pizza Sam's façade improvement at 102 W. Main Street.** Stamas abstained from voting. Riecker seconded. Approved unanimously.
4. MidMichigan Computers received Design Assistance through the DDA façade program earlier this year. The Design Committee approved the façade and subsequently approved a \$15,000 façade loan request. MidMichigan Computers had originally decided to decline the façade loan, however, they are requesting use of those funds. This resolution will approve the \$15,000 façade loan for MidMichigan Computers. **The Downtown Development Authority Board of Directors hereby approved the Façade Loan in the amount of \$15,000 for façade improvements at MidMichigan Computers located at 222 E. Main Street, upon execution of a personal and business guarantee.** Hayes seconded. Approved unanimously.
5. Rockwell House, located at 201 Ellsworth Street, received façade funding in June for new awnings to be installed. Subsequently, subject to the approval of the new façade program guidelines, the restoration of the building to historic colors would be an allowed expense. This resolution will approve funding from the façade program in the amount of \$7,000 for historic preservation façade improvement at Rockwell House. **The Downtown Development Authority Board of Directors hereby approved the Façade Loan in the amount of \$7,000 for façade improvements at Rockwell House located at 201 Ellsworth Street, upon execution of a personal and business guarantee.** Riecker seconded. Approved unanimously.

#### **Public Comments**

None.

#### **Old Business**

None.

#### **New Business**

None.

#### **Adjourn**

There was no further business to come before the Board. Stamas moved that the meeting be adjourned. Beck seconded. Meeting adjourned at 3:12 p.m.