

SUMMARY REPORT TO MANAGER

For City Council Meeting November 28, 2005

SUBJECT: WATER DISTRIBUTION - PURCHASE OF WATER METERS AND ACCESSORIES BASED ON PRIOR YEAR BID

INITIATED BY: Noel D. Bush, Utilities Director

RESOLUTION SUMMARY: This resolution authorizes the purchase of water meters and accessories in the amount of \$25,000 from Etna Supply Company of Grand Rapids, Michigan based on extended prices previously bid in 2004/05 fiscal year.

ITEMS ATTACHED:

- 1. Letter to Council
- 2. Resolution

CITY COUNCIL ACTION:

- 1. 3/5 vote required to approve resolution

NDB/jjs



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November 22, 2005

Honorable Mayor and City Council
City of Midland
Midland, Michigan 48640

Dear Councilmen:

The City's Water Distribution Department periodically purchases brass meters of various sizes, with associated accessories, to measure customer water usage. Water meters and accessories (Bid No. 2777) were last bid and approved by Council on July 17, 2004. Etna Supply Company of Grand Rapids, Michigan was approved to supply meters and accessories for one year. The following table indicates the previously approved prices of meters and accessories:

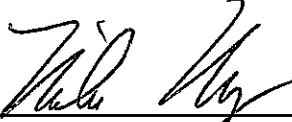
Description	Unit Price
5/8"x3/4" Water Meter	\$ 85.50
1" Water Meter	\$ 135.50
1 ½" Water Meter	\$ 305.00
2" Water Meter	\$ 436.75
5005 Meter Transceiver Unit	\$ 150.00
MXU Mounting Bracket	\$ 5.00
4-Port Multi Read Module	\$ 70.00
Options:	
Add-On for ECR to TR/PL conversion	\$ 13.00
Add-On for ECR to ECR/WP Conversion	\$ 9.00
Touchreader Model 3096	\$ 415.00

To replenish our meter inventory Etna has agreed to extend these prices for a one-time purchase of up to \$25,000 for meters and associated accessories. As prices of raw materials has continued to rise staff believes that making these purchases at previously bid prices is in the best interest of the City. Funding is available through Inventory Account #591-0000-091.13-31.

Respectfully submitted,



Noel Bush, Utilities Director



Mike Meyer, Purchasing Agent



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BY COUNCILMAN

WHEREAS, the City's Water Distribution Department periodically purchases brass meters of various sizes, with associated accessories to measure customer water usage; and

WHEREAS, water meters and accessories (Bid No. 2777) were last bid and approved by Council on July 17, 2004, and Etna Supply Company of Grand Rapids, Michigan was approved to supply meters and accessories for one year; and

WHEREAS, to replenish our meter inventory Etna has agreed to extend the previously bid prices for a one-time purchase of up to \$25,000 for meters and associated accessories; and

WHEREAS, prices of raw materials has continued to rise and staff believes that making these purchases at previously bid prices is in the best interest of the City; and

WHEREAS, funding for meters and accessories is provided through Inventory Account #591-0000-091.13-31; now therefore

RESOLVED, that the previously bid prices (Bid No. 2777) submitted by Etna Supply Company of Grand Rapids, Michigan, and approved by Council on July 17, 2004, have been extended for a one-time purchase for water meters and accessories, and a purchase order is hereby authorized in an amount not to exceed \$25,000.

YEAS:

NAYS:

ABSENT:

I, Selina Tisdale, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, November 28, 2005.

Selina Tisdale, City Clerk