

**SUMMARY REPORT TO MANAGER**  
for City Council Meeting of September 17, 2007

**SUBJECT:** 2008 SCHEDULE FOR CITY COUNCIL MEETINGS

**RESOLUTION SUMMARY:** This resolution establishes the 2008 regular meeting dates for the Midland City Council.

**ITEMS ATTACHED:**

1. Letter of Transmittal
2. 2008 Proposed Council Meeting Dates
3. Resolution

**COUNCIL ACTION:**

1. 3/5 vote required to approve resolution

Jack Duso  
Assistant City Manager  
September 12, 2007



City Hall • 333 West Ellsworth Street • Midland, Michigan 48640-5132 • 989.837.3300 • 989.835.2717 Fax • [www.midland-mi.org](http://www.midland-mi.org)

September 12, 2007

Honorable Mayor and City Council  
City of Midland  
Michigan

Dear Councilmen:

Under the provisions of Public Act 267 of 1976, the Open Meetings Act, the City Council must establish by resolution and then publish the regular formal meeting dates, times, places and other information for the following year. The City Charter, in Section 4.6, also requires the setting of regular meetings by resolution with a minimum of two per month, with no meetings on holidays permitted. Past Councils have interpreted "holiday" to be those observed by City employees when City Hall is closed.

Besides the two meetings per month and the holiday considerations, the meeting schedule must recognize and dovetail with the budget adoption schedule (see Chapter 11 of the City Charter).

In accordance with the above requirements, the following schedule for the 2008 City Council meetings is proposed:

January 7 and 21	February 11 and 25
March 10 and 24	April 14 and 28
May 12 and 19	June 9 and 23
July 14 and 21	August 11 and 25
September 8 and 15	October 13 and 27
November 10 and 17	December 8 and 15

Please contact me if you have further questions.

Sincerely,

  
Jack Duso  
Assistant City Manager

2008 MONDAY CALENDAR  
(\*Indicates suggested Council Meeting Dates)

**JANUARY**

1            **NEW YEAR'S DAY**  
7\*            (Budget issues & budget process)  
14            (Possible special meeting - engineering priorities & budget priorities)  
15            **POSSIBLE PRESIDENTIAL ELECTION**  
21\*  
28  
1/29 - 2/1   **MLGMA WINTER INSTITUTE**

**FEBRUARY**

4  
11\*  
18  
25\*

**MARCH**

3  
10\*  
17  
21            **GOOD FRIDAY - City Offices closed**  
23            **EASTER**  
24\*  
29 - Apr. 6 **SPRING BREAK - MIDLAND PUBLIC SCHOOLS**  
31

**APRIL**

1-2           **MML LEGISLATIVE CONFERENCE**  
7  
14\*           (Present proposed budget to Council)  
21            (Special meeting - 1st Council budget study session)  
28\*           (1st public hearing on proposed budget - between study sessions)

**MAY**

5            (Special meeting - 2nd Council budget study session)  
6            **SCHOOL BOARD ELECTION**  
12\*           (2nd public hearing on proposed budget)  
19\*           (Adopt budget - Charter mandated date for budget adoption)  
26            **MEMORIAL DAY - City Offices closed**

**JUNE**

2  
9\*  
16  
23\*  
30

**JULY**

4 INDEPENDENCE DAY - City Offices closed  
7  
14\*  
21\*  
22-25 MLGMA SUMMER WORKSHOP  
28

**AUGUST**

4  
5 PRIMARY ELECTION  
11\*  
18  
25\*

**SEPTEMBER**

1 LABOR DAY - City Offices closed  
8\*  
15\*  
21-24 ICMA CONFERENCE  
22  
29

**OCTOBER**

1-4 MML CONVENTION  
6  
13\*  
20  
27\*

**NOVEMBER**

3  
4 ELECTION DAY  
10\*  
17\*  
24  
27 THANKSGIVING DAY - City Offices closed  
28 City Offices closed

**DECEMBER**

1  
8\*  
15\*  
22  
24 CHRISTMAS EVE  
25 CHRISTMAS DAY - City Offices closed  
29  
31 NEW YEAR'S EVE



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BY COUNCILMAN

RESOLVED, that regular meetings of the Midland City Council for the calendar year 2008 shall be held in the Council Chambers at the Midland City Hall, 333 W. Ellsworth Street, Midland, Michigan, telephone number 837-3300, at 7:00 p.m., on the following dates:

January 7 and 21	February 11 and 25
March 10 and 24	April 14 and 28
May 12 and 19	June 9 and 23
July 14 and 21	August 11 and 25
September 8 and 15	October 13 and 27
November 10 and 17	December 8 and 15

;and

RESOLVED FURTHER, that the City Clerk be and is hereby directed to cause a public notice of the foregoing regular dates and times for meetings and the place at which meetings are to be held by publishing a notice once in the Midland Daily News, a newspaper of general circulation in the City of Midland; and

RESOLVED FURTHER, that public notice of each special meeting of each rescheduled regular or special meeting listing the date, time and place of each meeting shall be given by prominently posting a copy of the notice at the Midland City Hall at least twenty-four (24) hours prior to the time of such special or rescheduled meeting; and

RESOLVED FURTHER, that proposed minutes of a meeting will be available for public inspection during regular business hours, at the office of the City Clerk in the City Hall, 333 W. Ellsworth Street, Midland, Michigan, not more than eight (8) business days after said meeting and approved minutes of said meeting will be available for public inspection during regular business hours at the same location not more than five (5) business days after the meeting at which they are approved.

YEAS:

NAYS:

ABSENT:

I, Selina Tisdale, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a           yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, September 17, 2007.

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Selina Tisdale, City Clerk