



Special Revenue Funds

for the Fiscal Year Ending June 30, 2009

Community Development Funds

Dial-A-Ride Fund

Grace A. Dow Library Fund

Major and Local Street Funds

Midland Community Television Fund

Storm Water Management Fund



Director of Planning & Community Development.....Keith Baker, AICP
Deputy Director of Planning & Community Development Daryl Poprave, AICP, CFM
Community Development Specialist Cheri King
Downtown Development Authority Executive Director Anthony Kulick

Functional Organizational Chart

Administration

- Serve as staff liaison to the U.S. Department of Housing and Urban Development
- Prepares and administers Community Development Block Grant budget
- Prepares annual 5-year Consolidated Plan, Annual Action Plans and Consolidated Annual Performance and Evaluation Plan (CAPER)
- Serves as staff liaison to the Housing Commission
- The Community Development Specialist serves as a member of various local and state-wide professional organizations, as well as a Board member for two state-wide organizations

Community Development Block Grant Program

Grant program designed to serve low and moderate income residents of the City of Midland. Programs include:

- Single-family residential housing rehabilitation program
- Emergency housing repairs program
- Down payment assistance
- Purchase, rehab and sale of existing housing
- Purchase and demolition of dilapidated housing
- Secondary agency grants to agencies that serve low-income people, persons with mental and physical disabilities, people with literacy needs and agencies that provide support services
- Installation of infrastructure in low/moderate income areas of the community

Downtown Development Authority

- Prepares and administers DDA budget
- Prepares and administers MDBA budget
- Administers funds for the DDA Façade Loan Program
- Establishes and maintains good working relationships with downtown businesses, customers, non-profit organizations, sponsors, government departments, and other community organizations
- Promotes downtown at various community functions
- Acts as City's representative for downtown issues and events
- Liaison to Michigan Main Street program, including attendance at quarterly and annual conferences
- Maintains downtown website
- Prepares agendas, minutes and technical support to the DDA Board of Directors, MDBA Board of Directors, City Council and various community committees

Midland City Housing Commission

The Housing Commission was formed in 1968 under the State Housing Act of 1933 and acts as an advisory board for program development and monitoring:

- Sets policies for City-owned Senior Housing, the Community Development Block Grant Program, the CHOICE Housing Program, and the Midland Public Schools/City of Midland Building Trades projects
- Recommends or denies the purchase and sale of properties throughout the city to be used for housing purposes
- Oversees the Housing Commission Fund, which is used for the construction of new houses

Service Statements

The overall goal of the City of Midland's community development program is to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities principally for low and moderate income persons. The primary means toward this end is to extend and strengthen partnerships among all levels of government and the private sector, including for-profit and nonprofit organizations in the development and operation of affordable housing.

Community Development Block Grant Program

The City of Midland's participation in the federal government's Community Development Block Grant (CDBG) Program requires the preparation of a five-year Consolidated Plan, which sets forth priorities and objectives for activities benefiting very-low and low-income households. The goal of the housing programs of the City of Midland is to ensure that "all residents of the City of Midland might have safe, affordable housing." In order to work toward this goal, sub-goals were established as follows:

1. To provide low-income families with decent housing at a price that is affordable based on their income.
2. Code compliance (through subsidized loans, building inspections and rehabilitation assistance.)
3. Neighborhood improvement (through neighborhood watch groups, removal of deteriorated housing, ordinance compliance, and repair or construction of infrastructure.)

Downtown Development Authority

The mission of Downtown Midland is to provide a vibrant and diverse center of business, cultural and recreational activity that attracts both Midland residents and visitors throughout Michigan and beyond.

The vision of Downtown Midland is to maintain our small city charm, while providing big city choices.

The goal of the DDA is to make Downtown Midland a retail community that also provides a fun, relaxing, family-friendly atmosphere to the community.

- DDA staff strive to assist downtown businesses to thrive while encouraging special events and promotions to bring the community to Main Street for a pleasant experience.
- The DDA works to maintain a safe, clean, and attractive downtown with plenty of parking, appropriate seating and trash facilities, and a diverse mix of shopping, service, and dining opportunities.
- The DDA works with downtown businesses and community organizations to provide great entertainment in the form of concerts, festivals, retail events, artistic venues, sports and recreational activities, and parades.
- The DDA is committed to continued downtown development and recently completed a comprehensive Downtown Redevelopment and Design Plan to assist the DDA in that endeavor.
- The DDA partners with many community organizations including the City of Midland, the Midland Downtown Business Association, the Midland Area Chamber of Commerce, the Midland County Convention and Visitors Bureau along with many other community-minded organizations.

Service Statements (cont.)

Midland City Housing Commission

The Housing Commission oversees the development of the budget of the Midland Housing Fund in addition to providing oversight for the allocation of Community Development Block Grant Program (CDBG) funds. The Commission owns properties throughout the city for future development, approves policies for Senior Housing, the CDBG Program, the CHOICE Housing Program, and the Midland Public Schools Building Trades Class/City of Midland Housing Construction Program projects. The goals of the Midland City Housing Commission include:

1. Build two new barrier-free CHOICE houses.
2. Acquire one property for future construction.
3. Community outreach.
4. Budget line item for future studies.

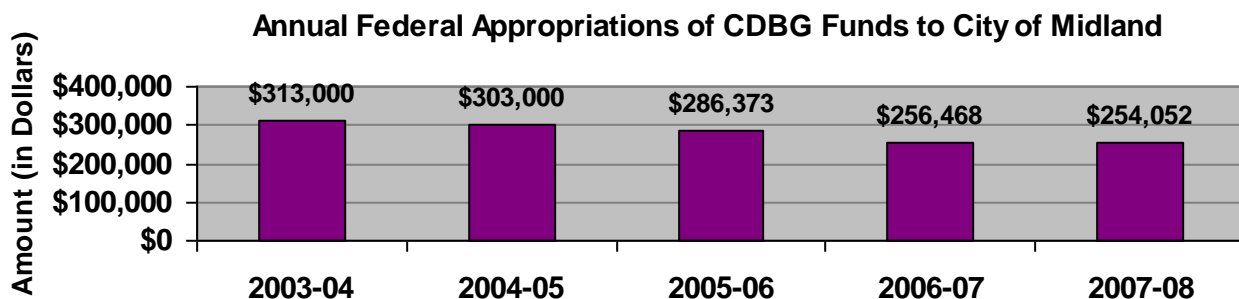
Priorities include:

1. Community Outreach on Fair Housing.
2. Removal of barriers in housing to make them handicap accessible.
3. Additional paired testing for fair housing issues.
4. Conduct a lending practices study for lenders and advertising practices in this area.

The Housing Commission has the following powers and responsibilities:

1. To determine in what areas of the city it is necessary to provide proper sanitary housing facilities for families of low income and for the elimination of housing conditions which are detrimental to the public peace, health, safety, morals or welfare.
2. To purchase, sell, lease, exchange, transfer, assign and mortgage any property, or to acquire property by gift, to own, hold, clear and improve property, or to engage in or to contract for the design and construction, reconstruction, alteration, improvement, extension or repair of any housing project or part thereof.
3. To control and supervise all parks and playgrounds forming a part of such housing development, but may not contract with existing departments of the City for operation or maintenance of either or both.
4. To establish and revise rents for any housing project, but shall rent all property for such sums as will make them self-supporting, including all charges for maintenance and operation of those facilities.

Key Departmental Trends



COMMUNITY DEVELOPMENT BLOCK GRANT FUND
 DETAIL OF BUDGET APPROPRIATIONS AND REVENUES
 Fiscal Year Ending June 30, 2009

	2006-07	2007-08		2008-09
	Actual	Budget	Estimate	Adopted
Revenues Available				
Federal grant	\$ 221,806	\$ 254,052	\$ 254,052	\$ 243,589
Federal grant carryover from prior years	397,955	357,638	381,235	127,355
Program income	75,724	80,000	80,000	60,000
Total revenues	695,485	691,690	715,287	430,944
Expenditures				
Administration	39,387	35,000	35,000	35,000
Residential home rehabs	93,257	264,123	168,069	171,800
Public services	44,022	50,000	50,000	45,500
Affordable housing	9,400	32,652	20,800	12,000
Removal of architectural barriers	20,865	15,000	15,000	6,000
Neighborhood improvement	213	-	-	-
Land acquisition and infrastructure - housing	-	32,763	18,494	-
Reserve for contingencies	-	8,000	-	10,000
Total expenditures	207,144	437,538	307,363	280,300
Excess of revenues over (under) expenditures	488,341	254,152	407,924	150,644
Other Financing Sources (Uses)				
Proceeds from sale of capital assets	31,437	-	-	-
Operating transfer out - Local Street Fund	(79,917)	(200,137)	(200,038)	-
Operating transfer out - Washington Woods Fund	(985)	-	-	(67,000)
Operating transfer out - Wastewater Fund	(30,000)	(54,015)	(40,531)	-
Operating transfer out - Housing Fund	(27,641)	-	(40,000)	(56,289)
Total other financing sources (uses)	(107,106)	(254,152)	(280,569)	(123,289)
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$ 381,235	\$ -	\$ 127,355	\$ 27,355
Federal grant carryover available	\$ 381,235	\$ -	\$ 127,355	\$ 27,355

DOWNTOWN DEVELOPMENT AUTHORITY FUND
 DETAIL OF BUDGET APPROPRIATIONS AND REVENUES
 Fiscal Year Ending June 30, 2009

	2006-07	2007-08		2008-09
	Actual	Budget	Estimate	Adopted
Revenues				
Property taxes levied	\$ 18,505	\$ 20,000	\$ 19,352	\$ 20,000
Property taxes captured (TIF)	349,637	380,000	397,331	285,000
Investment earnings	47,453	40,000	21,300	15,000
SARA contribution	14,000	14,000	14,000	14,000
Other revenues	20,160	20,500	12,500	12,500
Total revenues	449,755	474,500	464,483	346,500
Expenditures				
Personal services	153,277	200,195	188,540	212,159
Supplies	5,155	3,605	3,605	3,850
Other charges	207,530	237,921	250,910	160,833
Investment in assets	2,280	507,740	165,740	322,000
Reserve for contingencies	-	11,700	11,700	15,000
Total expenditures	368,242	961,161	620,495	713,842
Excess of revenues over (under) expenditures	81,513	(486,661)	(156,012)	(367,342)
Other Financing Sources (Uses)				
Major Street Construction Fund transfer out	(40,000)	-	-	-
DDA - Debt Service Fund transfer out	(83,975)	(103,700)	(103,025)	-
Major Street Maintenance Fund transfer in	-	-	45,890	-
General Construction Fund transfer out	(163,062)	(3,300)	(3,300)	-
Parking Fund transfer out	(40,000)	(45,000)	(45,000)	(45,000)
Total other financing sources (uses)	(327,037)	(152,000)	(105,435)	(45,000)
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(245,524)	(638,661)	(261,447)	(412,342)
Fund Balance - beginning of year	1,024,899	779,375	779,375	517,928
Fund Balance - end of year	\$ 779,375	\$ 140,714	\$ 517,928	\$ 105,586
Designated - Capital Revolving Fund	\$ 210,000	\$ -	\$ 210,000	\$ -
Unreserved and undesignated	569,375	140,714	307,928	105,586
Total Fund Balance	\$ 779,375	\$ 140,714	\$ 517,928	\$ 105,586



Community Development

MIDLAND HOUSING FUND DETAIL OF BUDGET APPROPRIATIONS AND REVENUES Fiscal Year Ending June 30, 2009

	2006-07	2007-08		2008-09
	Actual	Budget	Estimate	Adopted
Revenues				
Investment earnings	\$ 22,025	\$ 20,000	\$ 10,359	\$ 10,000
Proceeds from sale of assets	51,380	110,000	110,000	110,000
Other revenue	(1,481)	1,000	1,855	1,000
Total revenues	<u>71,924</u>	<u>131,000</u>	<u>122,214</u>	<u>121,000</u>
Expenditures				
Cost of assets sold	319,153	110,000	146,000	110,000
Miscellaneous expense	17,531	2,000	2,000	2,000
Capital outlay	25,332	-	-	-
Warranty maintenance	1,498	15,000	31,000	15,000
Total expenditures	<u>363,514</u>	<u>127,000</u>	<u>179,000</u>	<u>127,000</u>
Excess of revenues over (under) expenditures	<u>(291,590)</u>	<u>4,000</u>	<u>(56,786)</u>	<u>(6,000)</u>
Other Financing Sources (Uses)				
Operating transfers in	27,641	-	40,000	56,289
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(263,949)	4,000	(16,786)	50,289
Fund Balance - beginning of year	<u>859,244</u>	<u>595,295</u>	<u>595,295</u>	<u>578,509</u>
Fund Balance - end of year	<u>\$ 595,295</u>	<u>\$ 599,295</u>	<u>\$ 578,509</u>	<u>\$ 628,798</u>

SPECIAL ACTIVITIES FUND
DETAIL OF BUDGET APPROPRIATIONS AND REVENUES
Fiscal Year Ending June 30, 2009

	2006-07	2007-08		2008-09
	Actual	Budget	Estimate	Adopted
Revenues				
Grant revenue	\$ 10,976	\$ 10,800	\$ 10,800	\$ 10,800
Contributions and other revenues	80,624	47,000	64,660	62,500
Investment earnings	4,815	4,000	2,814	2,600
Total revenues	96,415	61,800	78,274	75,900
Expenditures				
Supplies	35,034	18,000	35,000	35,000
Other charges	39,025	38,000	56,000	56,000
Interest expense	357	400	400	400
Total expenditures	74,416	56,400	91,400	91,400
Excess of revenues over (under) expenditures	21,999	5,400	(13,126)	(15,500)
Other Financing Sources (Uses)				
Operating transfers out	(795)	-	-	
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	21,204	5,400	(13,126)	(15,500)
Fund Balance - beginning of year	157,050	178,254	178,254	165,128
Fund Balance - end of year	\$ 178,254	\$ 183,654	\$ 165,128	\$ 149,628



Public Services DirectorKaren Murphy
Administrative Assistant for Public ServicesJan Yuergens

Functional Organizational Chart

Administrative Services

- Administers department budget
- Submits annual request through the Michigan Department of Transportation (MDOT) for state and federal grant money that covers approximately 54% of total operating expenses
- Provides quarterly financial reports to MDOT for reimbursement of operating expenses through state and federal grants
- Applies for capital grants through MDOT for replacement of buses as needed
- Actively participates on local advisory boards to provide excellent service to passengers with disabilities
- Works with regional transportation providers from Bay Metro, Saginaw STARS and County Connection to coordinate transportation services
- Provides one-on-one passenger assistance to new riders
- Presents information on Dial-A-Ride services to Community Mental Health, Senior Centers, Northwood University, Michigan Works, Midland Public Schools, MCESA, and persons with disability groups including the ARC and People First
- Chairs the Regional Interagency Consumer Council
- Administers drug and alcohol testing program for drivers to comply with state guidelines

- Coordinates rides for persons with disabilities for Midland Public Schools and Midland County Educational Services Agency
- Collaborates with other agencies through MDOT's Education and Training Team
- Counts tickets and fares collected on a daily basis, and prepares daily deposit from fare boxes
- Analyzes the number of passengers picked per hour to provide efficient, reliable transportation for passengers
- Manages computer dispatching program

Passenger Transportation

- Delivers curb-to-curb transportation services within the City of Midland for 160,000 riders annually
- Maintains seven-day-a-week service hours to meet customer needs
- Coordinates same day, demand response transportation for all passengers
- Provides 20,000 rides annually for passengers needing lift equipped vehicles
- Overall ridership is 70% seniors and persons with disabilities
- Maintains fleet of 15 transit buses
- Provides daily cleaning of busses for the health and safety of passengers
- Implements and maintains safety programs in conjunction with the City Manager's Quality Safety Award Program to ensure and improve passenger safety

Department at a Glance

Funding Level Summary	2005-06 Actual	2006-07 Actual	Adjusted 2007-08 Budget	Estimated 2007-08 Budget	Adopted 2008-09 Budget	% of Change
Administration	\$ 113,685	\$ 113,515	\$ 134,240	\$ 127,940	\$ 163,772	28.0%
Operations	1,275,982	1,333,527	1,307,040	1,393,231	1,467,308	5.3%
Dispatching	131,501	132,073	139,839	134,704	170,103	26.3%
Non-operating Expenses	189,268	247,080	588,231	543,233	274,275	-49.5%
Total Department	\$ 1,710,436	\$ 1,826,195	\$ 2,169,350	\$ 2,199,108	\$ 2,075,458	-5.6%
Personal Services	\$ 1,087,559	\$ 1,120,668	\$ 1,110,265	\$ 1,148,503	\$ 1,255,931	9.4%
Supplies	135,576	144,019	137,477	165,170	169,724	2.8%
Other Services/Charges	375,834	386,846	388,677	397,504	385,528	-3.0%
Capital Outlay	111,467	174,662	532,931	487,931	264,275	-45.8%
Total Department	\$ 1,710,436	\$ 1,826,195	\$ 2,169,350	\$ 2,199,108	\$ 2,075,458	-5.6%

Personnel Summary

Full-Time	6	6	6	6	6
Part-Time	33	33	33	33	33
Total Department	39	39	39	39	39

Service Statement

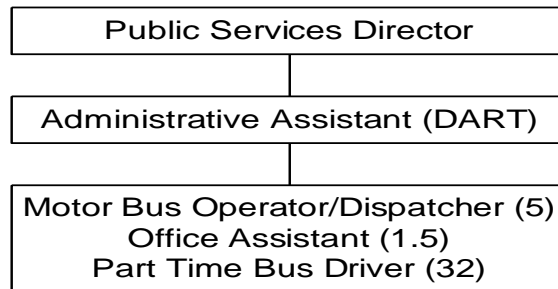
The department's scope of services include: provide demand response, seven-day-a-week, curb-to-curb transportation services within the City limits; coordinate with local agencies to provide transportation for special populations; procure state and federal grant money to support over 50% of operating expenses; replace buses as needed using state and federal capital grant funds.

Performance Objectives

Performance Indicators (OUTPUT)	2005-06 Actual	2006-07 Actual	% Change
Total Passengers	161,497	153,670	-4.8%
Regular passengers	45,267	36,921	-18.4%
Persons with disabilities	102,846	102,935	0.1%
Elderly passengers	12,826	13,432	4.7%
Elderly with disabilities	558	382	-31.5%
Vehicle Miles Driven	486,584	503,101	3.4%

Performance Indicators (EFFICIENCY)	2005-06 Actual	2006-07 Actual	% Change
Cost per passenger	\$9.90	\$10.75	8.6%
Revenue collected per passenger	\$0.85	\$0.91	7.1%

Organizational Chart



Staff Summary	Approved 2006-07	Approved 2007-08	Approved 2008-09
Full-time Motor Bus Operator	5	5	5
Part-time Bus Driver**	32	32	32
Full-time Office Assistant	1	1	1
Part-time Office Assistant	1	1	1

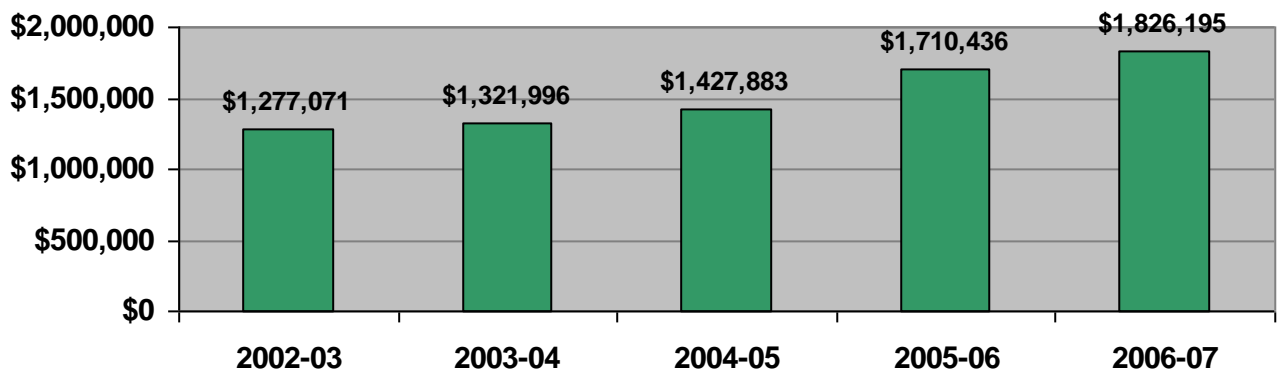
**Management has approval to hire up to 36 part-time bus drivers. The number fluctuates throughout the year due to attrition, with an average number of 32 part-time operators on staff at a given time.

Summary of Budget Changes

Significant Notes – 2008-09 Budget Compared to 2007-08 Budget

Seven buses were replaced in 2007-08 based on age, mileage and condition. Only three buses are scheduled for replacement in 2008-09. This is reflected in the reduction in capital expense for 2008-09.

5-Year Operating Budget History



DIAL-A-RIDE FUND
 DETAIL OF BUDGET APPROPRIATIONS AND REVENUES
 Fiscal Year Ending June 30, 2009

	2006-07	2007-08		2008-09
	Actual	Budget	Estimate	Adopted
Revenues				
Use and admission fees				
Customer fares	\$ 118,962	\$ 105,000	\$ 113,040	\$ 110,050
Contract revenues	20,129	15,000	18,777	17,000
Federal grants	395,563	619,340	661,054	463,609
State grants	685,413	722,702	746,553	714,404
Investment earnings	(3,186)	1,000	225	100
Total revenues	1,216,881	1,463,042	1,539,649	1,305,163
Expenditures				
Administration	113,515	134,240	127,940	163,772
Operations	1,333,527	1,307,040	1,393,231	1,467,308
Dispatching	132,073	139,839	134,704	170,103
Capital outlay	174,662	532,931	487,931	264,275
Other	72,418	49,005	49,007	-
Reserve for contingencies	-	6,295	6,295	10,000
Total expenditures	1,826,195	2,169,350	2,199,108	2,075,458
Excess of revenues over (under) expenditures	(609,314)	(706,308)	(659,459)	(770,295)
Other Financing Sources (Uses)				
Operating transfer in - General Fund	561,646	645,910	599,061	770,295
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(47,668)	(60,398)	(60,398)	-
Fund Balance - beginning of year	108,066	60,398	60,398	-
Fund Balance - end of year	\$ 60,398	\$ -	\$ -	\$ -



Library DirectorMelissa Barnard
Assistant Library Director Virginia McKane

Functional Organizational Chart

Administration

- Serves on the City of Midland Administration Staff Team
- Prepares and administers the library budget
- Maintains and analyzes statistics
- Plans for future service directions
- Recommends and implements policies
- Oversees library personnel, including hiring, training and continued development
- Assures maintenance of the library's physical plant
- Represents and promotes the library to the community
- Liaison to the Library Board
- Liaison to the Friends of the Library
- Represents the library on the Valley Library Consortium Board
- Represents the library on the Mideastern Michigan Library Cooperative Advisory Council

Circulation Services

- Checks out and checks in materials
- Greets and directs patrons
- Registers patrons
- Collects fines and fees
- Staffs renewal desk
- Supports acquisitions, interlibrary loan and reference services
- Provides program assistance
- Mends library materials
- Collects statistics on library usage

Public Services

- Provides research and information based services
- Provides customer service through reading recommendations and locating materials within the library
- Utilizes technology to deliver online services
- Selects materials and maintains collection
- Performs statistical analysis of physical and electronic resource usage
- Participates in community outreach including area schools, day cares and other organizations
- Plans and conducts educational programming for children and adults
Examples of programming include:
Computer/technology training, Book discussion groups, Community Read and author visits, Battle of the Books, Story times, and Summer Reading Program
- Develops and maintains genealogy and local history collection
- Provides training for Assisted Technology Computer users
- Conducts tours for schools and other organizations

Technical Services

- Orders and receives library materials
- Catalogs and classifies materials
- Processes materials
- Maintains catalog database

Department at a Glance

Funding Level Summary	2005-06 Actual	2006-07 Actual	Adjusted 2007-08 Budget	Estimated 2007-08 Budget	Adopted 2008-09 Budget	% of Change
Library	\$ 3,668,557	\$ 3,854,637	\$ 4,173,462	\$ 4,064,261	\$ 4,178,351	2.8%
Total Department	\$ 3,668,557	\$ 3,854,637	\$ 4,173,462	\$ 4,064,261	\$ 4,178,351	2.8%
Personal Services	\$ 2,253,120	\$ 2,313,160	\$ 2,542,062	\$ 2,462,093	\$ 2,735,697	11.1%
Supplies	730,711	746,599	734,661	715,439	623,560	-12.8%
Other Services/Charges	647,017	707,988	757,097	755,357	774,094	2.5%
Capital Outlay	37,709	86,890	139,642	131,372	45,000	-65.7%
Total Department	\$ 3,668,557	\$ 3,854,637	\$ 4,173,462	\$ 4,064,261	\$ 4,178,351	2.8%

Personnel Summary

Full-Time	23	23	21	21	21
Part-Time	38	38	39	39	39
Total Department	61	61	60	60	60

Service Statement

The Grace A. Dow Memorial Library provides access to information to members of the community. Information is available in print and non print resources. Knowledgeable staff help connect users to these resources. The library is responding to library users who are increasingly using electronic resources to meet their information needs. Subscription databases and ebooks are replacing non fiction and reference books.

The library has evolved its website into an Internet Branch. Library card holders can register, access their accounts, place holds, renew items, and search databases from the convenience of their homes or businesses. Additionally, downloadable audio books and videos are available.

As a place of learning and enjoyment, the library offers special collections and programming for all ages. The Government Information Center, Consumer Corner, Local History and Genealogy Collections, as well as videos, books on CD and MP3, Playaways, and music CDs contribute to the diversity of materials available to users. Computer classes, story times, summer reading programs, book discussions, author visits, educational programs, and other activities promoting reading are held at the library.

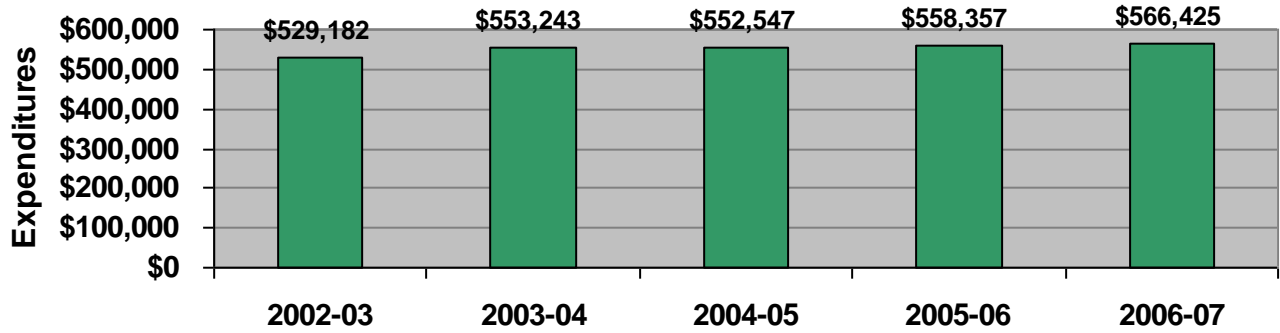
The library attracts users with free public computers and wireless access to the Internet. Quiet reading and study areas are an important feature of the Alden B. Dow designed building. The Teen Spot and the Children's area are inviting to our users. A variety of meeting spaces can be rented and reserved, including a 266 seat Auditorium.

Resource sharing with other libraries has increased the number of items that patrons can borrow beyond the collection at the library. Through the Michigan Electronic Library statewide catalog and the Valley Library Consortium, patrons can submit requests for materials not held at the Grace A. Dow Memorial Library.

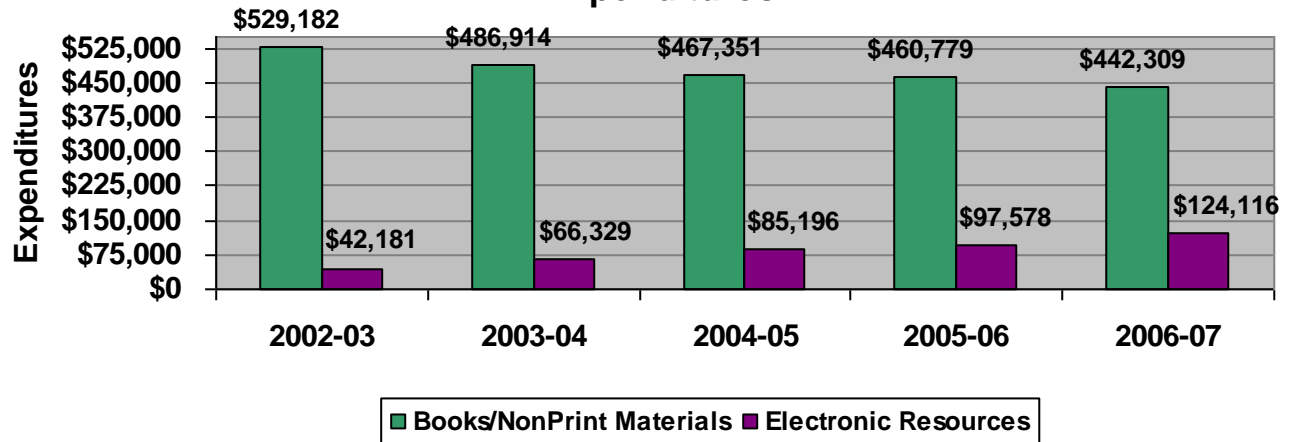
The Grace A. Dow Memorial Library focuses staff and resources to educate citizens, contribute to their personal growth, and provide community information. Whether in person or through electronic communication, the library is an integral part of the Midland community.

Key Departmental Trends

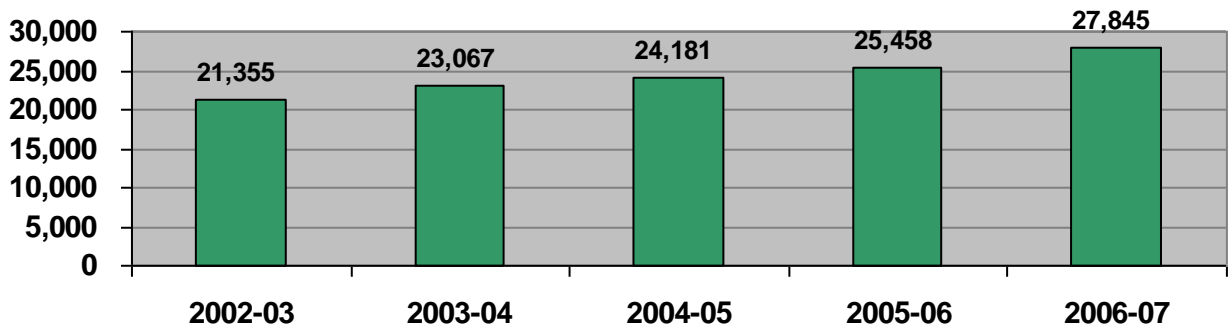
Total Materials Expenditures



Books/Non Print Materials and Electronic Resources Expenditures



Program Attendance

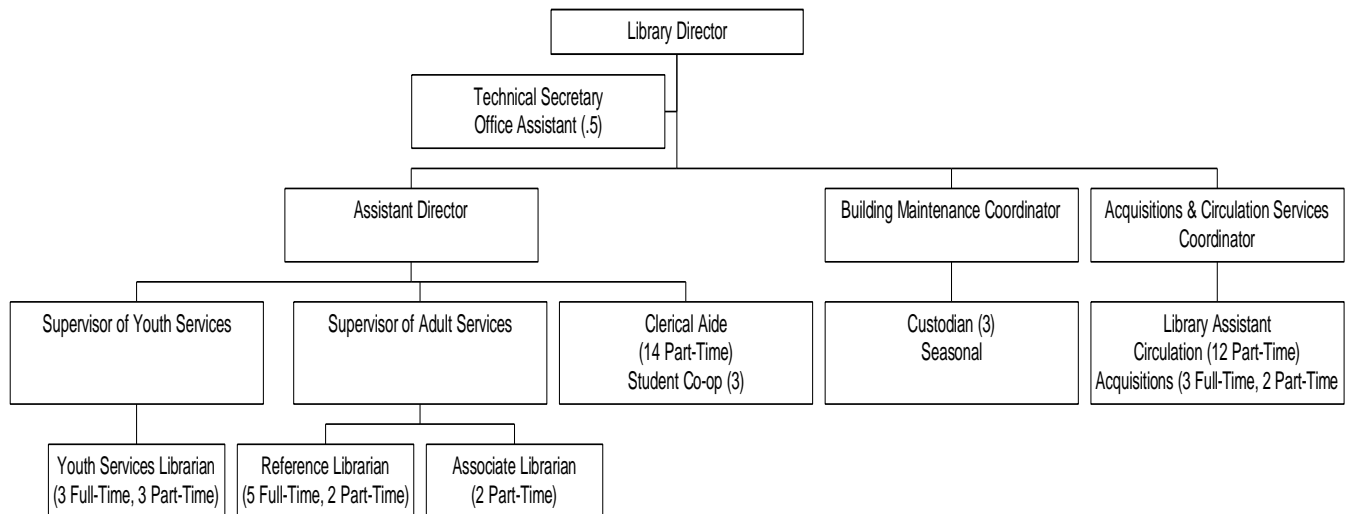


Performance Objectives

Performance Indicators (OUTPUT)	2005-06 Actual	2006-07 Actual	% Change
Items Circulated	796,540	810,133	1.7%
Electronic Resource Searches	325,496	403,349	23.9%
Program Attendance	25,458	27,845	9.4%
Library Visits	474,551	470,411	-.9%

Performance Indicators (EFFICIENCY)	2005-06 Actual	2006-07 Actual	% Change
Visits Per Hour	130	129	-.8%
Circulation Per Hour	219	222	1.4%
Cost Per Service Area Resident	\$48.31	\$50.76	5.1%

Organizational Chart



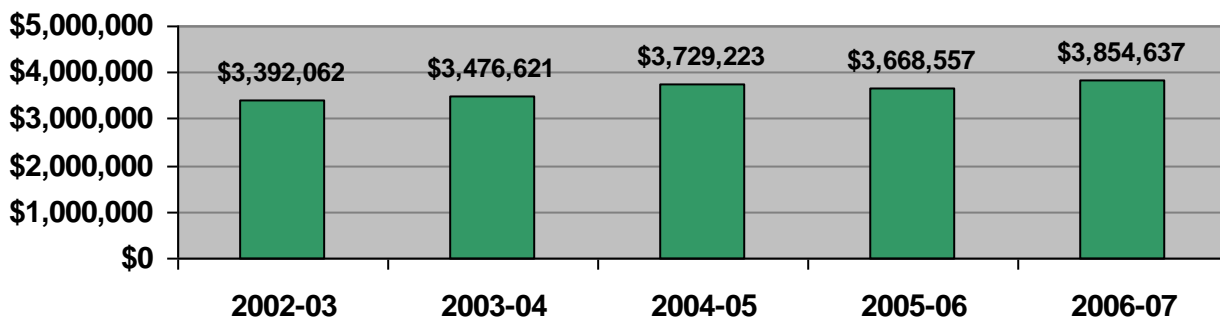
Staff Summary	Approved 2006-07	Approved 2007-08	Approved 2008-09
Library Director	1	1	1
Assistant Director	1	1	1
Technical Secretary	1	1	1
Office Assistant	.5	.5	.5
Supervisor of Adult Services	1	1	1
Supervisor of Youth Services	0	1	1
Circulation Services Supervisor	1	0	0
Acquisitions Coordinator	1	0	0
Acquisitions and Circulation Services Coordinator	0	1	1
Reference Librarian	6	5	5
Reference Librarian (Part-Time)	2	2	2
Associate Reference Librarian (Part-Time)	0	2	2
Youth Services Librarian	4	3	3
Youth Services Librarian (Part-Time)	3	3	3
Library Assistants	3	3	3
Library Assistants (Part-Time)	11	13	13
Office Assistant (Part-Time)	1	1	1
Clerk-Typist (Part-Time)	.5	0	0
Clerical Aide (Part-Time)	16	14	14
Co-op Student (Part-Time)	3	3	3
Building Maintenance Coordinator	1	1	1
Custodian	3	3	3

Summary of Budget Changes

Significant Notes – 2008-09 Budget Compared to 2007-08 Budget

Personal Services reflects a significant increase in the retiree health contribution. Book and materials expenditures have been reduced to address increased operating costs.

5-Year Operating Budget History



Grace A. Dow Memorial Library

GRACE A. DOW LIBRARY FUND DETAIL OF BUDGET APPROPRIATIONS AND REVENUES Fiscal Year Ending June 30, 2009

	2006-07	2007-08		2008-09
	Actual	Budget	Estimate	Adopted
Revenues				
Property taxes	\$ -	\$ 2,548,540	\$ 2,547,344	\$ 2,119,304
Library revenue	220,113	220,113	231,278	231,286
Penal fines	315,757	261,000	282,037	305,000
Rental income	83,780	80,000	84,153	92,000
State aid	60,026	45,000	49,298	50,000
Contributions and other revenues	223,456	155,400	158,257	178,350
Investment earnings	17,577	16,000	39,327	38,000
Total revenues	<u>920,709</u>	<u>3,326,053</u>	<u>3,391,694</u>	<u>3,013,940</u>
Expenditures				
Personal services	2,313,160	2,542,062	2,462,093	2,735,697
Supplies	746,599	734,661	715,439	623,560
Other charges	707,988	757,097	755,357	774,094
Capital outlay	86,890	139,642	131,372	45,000
Total expenditures	<u>3,854,637</u>	<u>4,173,462</u>	<u>4,064,261</u>	<u>4,178,351</u>
Excess of revenues over (under) expenditures	(2,933,928)	(847,409)	(672,567)	(1,164,411)
Other Financing Sources (Uses)				
Operating transfers in	2,978,545	802,792	627,950	1,164,411
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	44,617	(44,617)	(44,617)	-
Fund Balance - beginning of year	-	44,617	44,617	-
Fund Balance - end of year	<u>\$ 44,617</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



City Engineer..... Brian McManus
Assistant City Engineer Bradd Maki
Public Services DirectorKaren Murphy

Functional Organizational Chart

Fund Administration

- Maintenance Division activities are administered by the Public Services Director
- Traffic Services Division activities are administered by the City Engineer
- Construction Capital Improvements are administered by the City Engineering Department
- County Road millage funds are used to supplement the Major and Local street funds to implement the annual construction program

Maintenance Division

- Provides repair and cleaning services for 78 miles of major streets, 154 miles of local streets, and 16 miles of State trunk line
- Responds to citizen requests for street maintenance and repair as deemed necessary by Public Works field supervisors
- Performs roadway surface maintenance, including asphalt repair and pothole patching
- Maintains and repairs guardrail
- Provides street sweeping services once a month on all city streets as weather permits
- Repairs curb and gutter defects
- Coordinates services with the Wastewater Department to repair sanitary sewer manhole covers
- Repairs storm water manhole and catch basin covers
- Cleans culverts and ditches to maintain adequate roadside drainage
- Provides dust control and road grading for gravel streets in the city
- Provides timely snow and ice control via salting and plowing in response to inclement weather with a 24 hour Snow Watch shift from late November through April 1
- Consults with the Engineering Department to determine best practices for different types of infrastructure repairs
- Provides barricades and traffic control for many downtown Midland events

Traffic Services Division

- Monies are annually provided from Major and Local Street Funds for traffic control and pavement markings on Local and Major Streets
- Traffic Services Division is administered by the Engineering Department so also see Engineering Division Functional Organizational Chart
- Provides maintenance and replacement of over 8000 traffic signs
- Maintains over 90 signalized intersections within the city.
- Provides pavement markings for over 80 miles of streets
- Collects and analyzes machine and manual traffic counts to track traffic growth in the city
- Develops city-wide traffic signal progression
- Installs and/or coordinates installation of new traffic control devices

Construction Division

- Monies are annually transferred from Major and Local Street Funds to the Capital Outlay Program for reconstruction and major maintenance, surface treatments, on Local and Major Streets in accordance with the Project Priority process administered by the Engineering Department and approved by City Council
- Also see Engineering Division Functional Organizational Chart
- County Road millage funds are used to supplement Major and Local Street funds to implement the annual construction program

Major and Local Street Fund

Department at a Glance - MAJOR STREET

Funding Level Summary	2005-06 Actual	2006-07 Actual	Adjusted 2007-08 Budget	Estimated 2007-08 Budget	Adopted 2008-09 Budget	% of Change
Engineering	\$ 130,824	\$ 144,795	\$ 171,720	\$ 186,915	\$ 240,709	28.8%
Inspection Services	-	14,695	8,480	18,311	14,840	-19.0%
Maintenance	940,715	908,587	959,841	1,199,011	1,164,687	-2.9%
Traffic Services	386,690	431,707	436,502	449,625	465,159	3.5%
Miscellaneous	20	6,112	110,400	172,215	20,000	-88.4%
Capital Outlay	-	-	295,475	295,475	-	-100.0%
Operating Transfers Out	6,663,951	4,919,430	4,098,841	4,266,670	2,850,915	-33.2%
Total Department	\$ 8,122,200	\$ 6,425,326	\$ 6,081,259	\$ 6,588,222	\$ 4,756,310	-27.8%
Personal Services	\$ 735,896	\$ 781,297	\$ 831,457	\$ 1,015,972	\$ 1,038,898	2.3%
Supplies	284,803	283,220	231,100	374,410	295,500	-21.1%
Other Services/Charges	437,550	441,379	624,386	635,695	570,997	-10.2%
Capital Outlay	-	-	295,475	295,475	-	-100.0%
Operating Transfers Out	6,663,951	4,919,430	4,098,841	4,266,670	2,850,915	-33.2%
Total Department	\$ 8,122,200	\$ 6,425,326	\$ 6,081,259	\$ 6,588,222	\$ 4,756,310	-27.8%

Department at a Glance - LOCAL STREET

Funding Level Summary	2005-06 Actual	2006-07 Actual	Adjusted 2007-08 Budget	Estimated 2007-08 Budget	Adopted 2008-09 Budget	% of Change
Engineering	\$ 88,849	\$ 65,146	\$ 91,531	\$ 94,051	\$ 120,937	28.6%
Inspection Services	-	16,435	12,720	26,358	40,567	53.9%
Maintenance	933,254	1,076,305	1,014,737	1,222,247	1,247,875	2.1%
Traffic Services	54,888	80,194	112,592	113,306	109,838	-3.1%
Miscellaneous	-	-	20,000	75,717	20,000	-73.6%
Operating Transfers Out	1,445,120	1,176,887	1,307,873	1,245,790	1,602,619	28.6%
Total Department	\$ 2,522,111	\$ 2,414,967	\$ 2,559,453	\$ 2,777,469	\$ 3,141,836	13.1%
Personal Services	\$ 581,077	\$ 659,625	\$ 682,517	\$ 860,738	\$ 860,627	0.0%
Supplies	179,601	226,517	198,750	250,749	258,000	2.9%
Other Services/Charges	316,313	351,938	370,313	420,192	420,590	0.1%
Operating Transfers Out	1,445,120	1,176,887	1,307,873	1,245,790	1,602,619	28.6%
Total Department	\$ 2,522,111	\$ 2,414,967	\$ 2,559,453	\$ 2,777,469	\$ 3,141,836	13.1%

Personnel Summary: The major and local street funds are set up as a cost accounting mechanism. There is not an individual department dedicated to major and local street activities. Instead, employees are transferred from the Engineering and Public Services departments as needed to provide maintenance, traffic, engineering and inspection services.

Service Statement

The Maintenance Division is responsible for day-to-day maintenance of the street system. This includes pot hole filling, crack filling and curb and gutter repair on the Major and Local streets. Most work is performed on streets that are nearing the end of their life cycle and in need of major maintenance by the Construction Division in the near future. The Maintenance Division strives to prevent road conditions that may cause vehicle damage.

The Maintenance Division provides curb and gutter repairs for the Construction Division annual program when time and resources permit.

The Maintenance Division repairs manhole covers in the roadway that have settled or become damaged due to traffic.

Most of the city streets are improved with bituminous pavement; however, several gravel streets remain and those require frequent grading to ensure a smooth ride. Also, these gravel roads require frequent treatment of brine application to minimize dust blowing through city neighborhoods.

The Maintenance division annually inspects and maintains many miles of guardrail throughout the city. Guardrails, by their nature, are installed at locations that have safety concerns.

City streets are swept monthly by Maintenance Division staff. Street sweeping is critical for dust control and to stop sediment from reaching our rivers and streams.

The Maintenance Division inspects and cleans roadside ditches on an annual basis to ensure that water can drain away freely. Good drainage is critical to the performance and life expectancy of the road surface.

A major portion of the Maintenance Division fund is used to keep city streets clear of snow and ice accumulation. The City has an aggressive program for snow plowing and salting and has a "Snow Watch" program with employees on duty 24 hours a day through the winter. The Maintenance Division has primary routes and secondary routes that are prioritized. Salt applications are used in conjunction with the plowing to ensure a clean system.

The Maintenance Division consistently inspects the road system and handles complaints for debris on the roadway that require cleanup.

The Traffic Division is administered by the Engineering Department and is responsible for implementing and maintaining traffic control devices. Traffic signals and related equipment are replaced primarily due to age, traffic accidents, and either malfunctions or failures. Replacement cycles vary depending on equipment type. Signals staff is on-call to address maintenance issues 24 hours per day.

Street sign replacements occur annually for approximately 10% of the city due primarily to age, traffic accidents, vandalism, and theft. Pavement markings on city streets occur annually. Funding for traffic sign and signal upgrades are established along with the city street construction program described below with the Construction Division activities. Refer to the functional organizational chart in the Engineering Department section for additional information.

Service Statement (cont.)

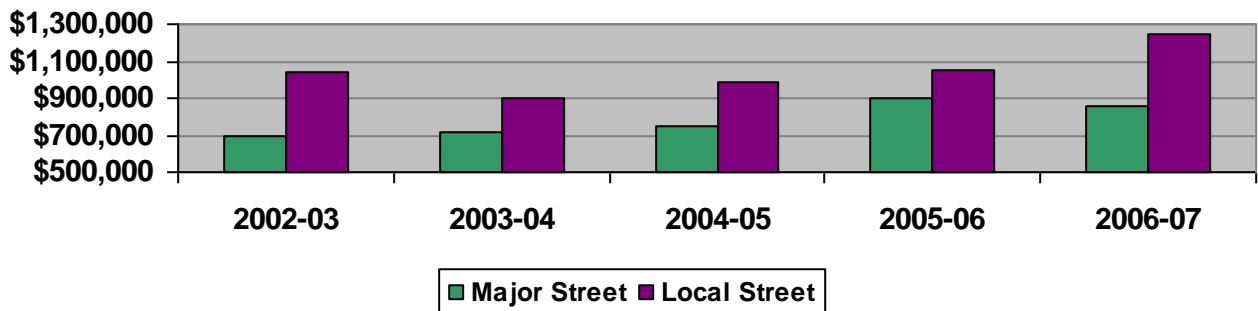
The Construction Division is administered by the Engineering Department. Annually the City Engineer presents a Construction program to City Council at a special City Council meeting held in mid-January solely to discuss proposed construction projects. A follow-up meeting is held in February to finalize the project list. Projects that are accepted are then included in the annual City-wide budget. During the budget year, the major reconstruction projects are designed by the Engineering Department, bid out and then constructed by contractors. Along with construction costs, the City Engineering Department design and inspection costs are charged to the Major and Local Street funds.

The Construction Division of the Engineering Department also designs and builds streets, turn lanes and other items to enhance the transportation system within the city of Midland.

The Construction Division also completes an annual crack sealing and surface treatment program to protect and extend the life of our street pavements.

Key Departmental Trends

Major and Local Street Maintenance Expense



Performance Objectives

Performance Indicators (OUTPUT)	2005-06 Actual	2006-07 Actual	% Change
Salt Usage (tons)	9,174	8,838	-3.7%
Street sweeping (miles swept)	6,902	7,858	13.9%
Asphalt repair (tons)	1,206	912	-24.4%
Traffic signs replaced	1,036	1,143	10.3%

Performance Indicators (EFFICIENCY)	2005-06 Actual	2006-07 Actual	% Change
Traffic signal call out costs	\$18,197	\$17,302	-4.9%

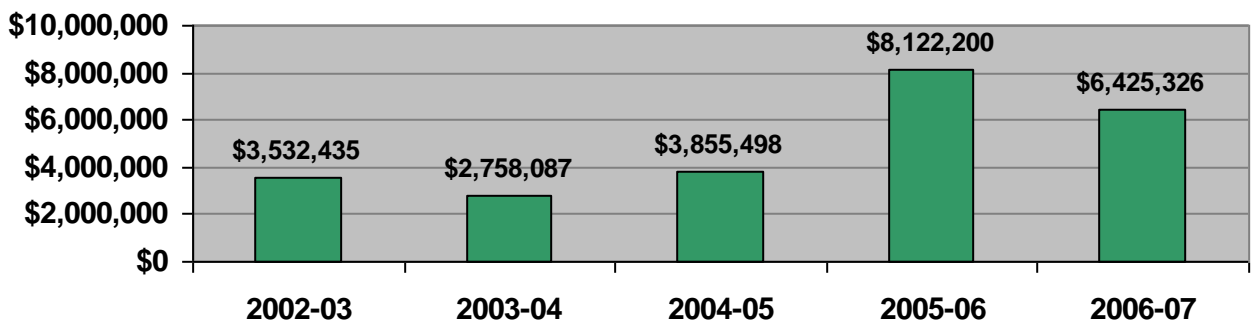
Summary of Budget Changes

Significant Notes – 2008-09 Budget Compared to 2007-08 Budget

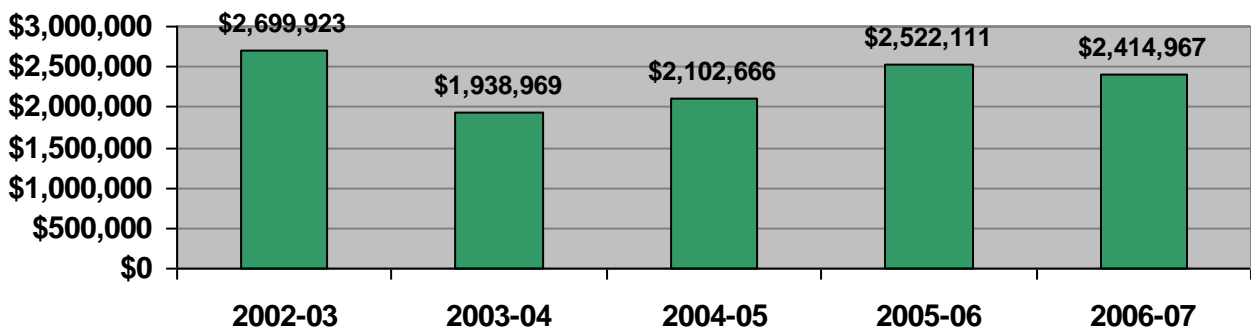
Winter maintenance costs were significantly higher in 2007-08 than in previous years due to the severe winter weather experienced in our area. These higher expenses are reflected in the 2007-08 adjusted budget for maintenance and trunkline maintenance.

5-Year Operating Budget History

Major Street Fund



Local Street Fund





Major and Local Street Fund

MAJOR STREET FUND DETAIL OF BUDGET APPROPRIATIONS AND REVENUES Fiscal Year Ending June 30, 2009

	2006-07	2007-08		2008-09
	Actual	Budget	Estimate	Adopted
Revenues				
State gas and weight tax	\$ 2,682,977	\$ 2,800,000	\$ 2,620,000	\$ 2,630,000
Build Michigan funding	97,074	95,000	97,400	97,400
State trunkline maintenance	179,638	116,926	188,497	160,720
State capital grant	161,274	100,950	100,950	50,000
Federal capital grant	927,695	726,430	726,430	100,000
Utility permits	40,782	40,000	40,000	40,000
Outside contributions	516,865	90,400	100,400	450,000
Investment earnings	201,464	165,000	93,050	90,000
Capital Contributions	-	295,475	295,475	-
Miscellaneous	1,642	5,000	6,628	4,000
Total revenues	4,809,411	4,435,181	4,268,830	3,622,120
Expenditures				
Engineering	144,795	171,720	186,915	240,709
Right of way inspections	14,695	8,480	18,311	14,840
Roadway maintenance	121,030	226,603	155,827	232,753
Guardrail maintenance	11,844	11,299	14,791	12,956
Sweeping and flushing	138,265	133,704	140,967	155,936
Shoulder maintenance	7,125	12,863	12,250	13,838
Roadside drainage	81,308	94,157	82,396	103,357
Curb and gutter maintenance	23,335	36,926	38,584	50,086
Roadside cleanup	24,580	20,248	22,678	28,641
Snow and ice control	450,104	407,424	631,159	516,315
Traffic services	431,707	436,502	449,625	465,159
Trunkline maintenance	139,440	116,926	188,497	160,720
Stormwater activities credit	(88,444)	(100,309)	(88,138)	(109,915)
Capital outlay	-	295,475	295,475	-
Other	6,112	90,400	162,215	-
Reserve for contingencies	-	20,000	10,000	20,000
Total expenditures	1,505,896	1,982,418	2,321,552	1,905,395
Excess of revenues over (under) expenditures	3,303,515	2,452,763	1,947,278	1,716,725
Other Financing Sources (Uses)				
Operating transfers in	1,951,536	913,902	1,303,402	1,110,000
Operating transfers out	(4,919,430)	(4,098,841)	(4,266,670)	(2,850,915)
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	335,621	(732,176)	(1,015,990)	(24,190)
Fund Balance - beginning of year	1,118,594	1,454,215	1,454,215	438,225
Fund Balance - end of year	\$ 1,454,215	\$ 722,039	\$ 438,225	\$ 414,035
Fund Balance Goal	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000

Major and Local Street Fund

LOCAL STREET FUND DETAIL OF BUDGET APPROPRIATIONS AND REVENUES Fiscal Year Ending June 30, 2009

	2006-07	2007-08		2008-09
	Actual	Budget	Estimate	Adopted
Revenues				
State gas and weight tax	\$ 746,293	\$ 755,000	\$ 727,810	\$ 720,000
Build Michigan funding	25,833	25,500	25,767	25,700
Utility permits	122,347	120,000	120,000	120,000
Outside contributions	-	-	-	60,000
Investment earnings	63,516	52,000	50,805	35,000
Total revenues	957,989	952,500	924,382	960,700
Expenditures				
Engineering	65,146	91,531	94,051	120,937
Right of way inspection	16,435	12,720	26,358	40,567
Roadway maintenance	313,830	286,444	245,868	335,506
Guardrail maintenance	1,695	4,415	2,894	4,661
Sweeping and flushing	215,870	191,746	190,794	226,074
Shoulder maintenance	1,989	8,856	5,185	9,140
Roadside drainage	168,271	189,585	137,502	203,619
Curb and gutter maintenance	180,517	182,865	172,613	197,641
Roadside cleanup	5,758	12,949	10,830	13,551
Dust control	34,677	35,346	37,606	37,885
Snow and ice control	321,969	292,116	556,457	423,417
Traffic services	80,194	112,592	113,306	109,838
Stormwater activities credit	(168,271)	(189,585)	(137,502)	(203,619)
Other	-	-	55,717	-
Reserve for contingencies	-	20,000	20,000	20,000
Total expenditures	1,238,080	1,251,580	1,531,679	1,539,217
Excess of revenues over (under) expenditures	(280,091)	(299,080)	(607,297)	(578,517)
Other Financing Sources (Uses)				
Operating transfers in	1,929,512	1,403,038	1,403,038	1,840,000
Operating transfers out	(1,176,887)	(1,307,873)	(1,245,790)	(1,602,619)
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	472,534	(203,915)	(450,049)	(341,136)
Fund Balance - beginning of year	663,828	1,136,362	1,136,362	686,313
Fund Balance - end of year	\$ 1,136,362	\$ 932,447	\$ 686,313	\$ 345,177
Fund Balance Goal	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000



Library Director.....Melissa Barnard
Administrative Assistant to the Library for MCTV Ron Beacom

Functional Organizational Chart

Public Access-MCTV 3 & 15

- Recruit access users
- Train access users in the use of field and studio production equipment
- Provide production assistance and technical support to access users
- Recognize access users
- Enter and display non-profit messages on electronic message board

Government Access-MGTV 5

- Cablecast and web stream coverage of City Council and eight advisory boards and commissions meetings
- Produce "City in 15" newsmagazine about City services
- Produce special programming about timely topics and events related to City of Midland
- Enter and cablecast government message boards
- Cablecast emergency communications

Educational Access-MPS-TV 17

- Provide training, technical support and production assistance to the Midland Public Schools Video Communications Course
- Provide production assistance for MPS newsmagazine, "MPS Today"
- Provide technical support and production assistance to access users who create school-related programs at MCTV that are cablecast on MPS-TV 17 (sports, concerts, events)

All Access

- Provide automated program playback on MCTV 3 & 15 and MGTV 5 using web-based server system
- Create and publish program schedule for Midland Daily News, City of Midland website, TV Guide, and access channels
- Maintain production equipment
- Provide video duplication services

Department at a Glance

Funding Level Summary	2005-06 Actual	2006-07 Actual	Adjusted 2007-08 Budget	Estimated 2007-08 Budget	Adopted 2008-09 Budget	% of Budget Change
MCTV	\$ 503,588	\$ 443,038	\$ 492,765	\$ 489,740	\$ 544,515	11.2%
Total Department	\$ 503,588	\$ 443,038	\$ 492,765	\$ 489,740	\$ 544,515	11.2%
Personal Services	\$ 329,534	\$ 301,960	\$ 328,915	\$ 333,532	\$ 374,642	12.3%
Supplies	22,389	10,030	17,500	14,019	14,700	4.9%
Other Services/Charges	139,541	125,383	135,350	126,889	139,173	9.7%
Capital Outlay	12,124	5,665	11,000	15,300	16,000	4.6%
Total Department	\$ 503,588	\$ 443,038	\$ 492,765	\$ 489,740	\$ 544,515	11.2%

Personnel Summary

Full-Time	4	3	3	3	3
Part-Time	6	7	7	7	7
Total Department	10	10	10	10	10

Service Statement

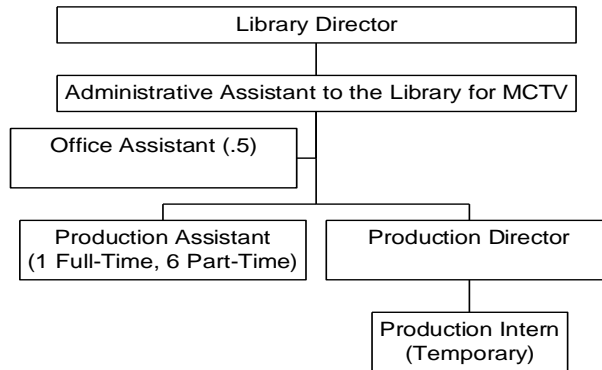
The department's scope of services include: video production services for City of Midland government access programs and internal use; video production support services for public and educational access programs; administrative and support services for the scheduling and cablecasting of public and government access programs; dissemination of cablecast schedule to various media outlets for promotion of cablecast schedule; support for internet streaming and archiving of City of Midland programs; recruitment of public access users and training in video production for public access users; entry, display, and scheduling of community message boards on public access channel; on-call, technical support for emergency communications; acquisition and maintenance of video production equipment; video duplication; recognition program for public access users; and promotion of public and government access services.

Performance Objectives

Performance Indicators (OUTPUT)	2005-06 Actual	2006-07 Actual	% Change
Public Access Programs Submitted	1,238	1,008	-19%
Government Access Programs Submitted	265	240	-9%
Educational Access Programs Submitted	57	40	-30%
Total Programs Submitted	1,560	1,288	-17%
Message Boards Submitted	2,540	1,300	-49%

Performance Indicators (EFFICIENCY)	2005-06 Actual	2006-07 Actual	% Change
Cost Per Program Submitted	\$314.74	\$339.68	+8%

Organizational Chart



Staff Summary	Approved 2006-07	Approved 2007-08	Approved 2008-09
Administrative Asst. to the Library for MCTV	1	1	1
Production Director	1	1	1
Production Assistant	1	1	1
Production Assistant (Part-Time -15 hours per month)	6	6	6
Office Assistant	.5	.5	.5
Production Intern (temporary, one-year position)	1	1	1

Summary of Budget Changes

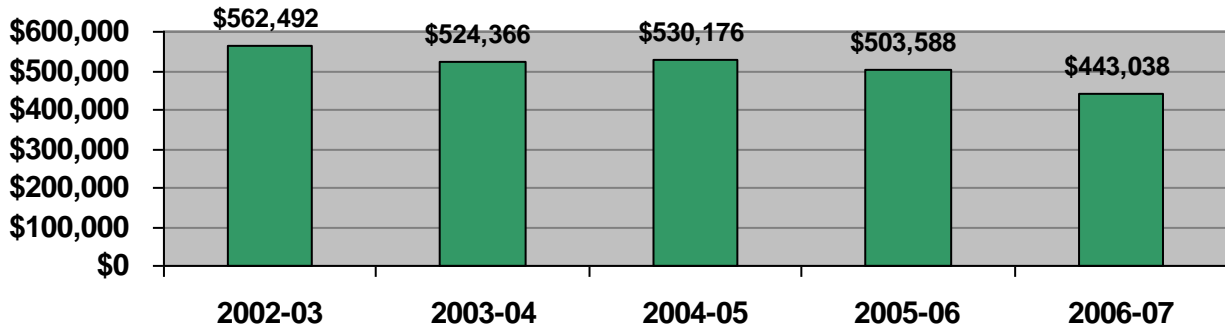
Significant Notes

*Six of the seven part-time employees listed as a group are the equivalent of one .5 position (totaling less than 1,040 hours per year).

Capital Outlay is not included in the Performance Objectives.

Some of the decline in public access programs and message boards submitted is attributable to a change in policy and the implementation of a new access user fee.

5-Year Operating Budget History





Midland Community Television (MCTV)

MIDLAND COMMUNITY TELEVISION FUND DETAIL OF BUDGET APPROPRIATIONS AND REVENUES Fiscal Year Ending June 30, 2009

	2006-07	2007-08		2008-09
	Actual	Budget	Estimate	Adopted
Revenues				
Franchise fees	\$ 486,209	\$ 470,000	\$ 475,848	\$ 480,000
Charges for services	10,854	7,200	10,050	10,700
Contributions	1,971	1,200	5,233	51,000
Investment earnings	5,458	4,000	6,277	4,000
Miscellaneous	13	10,000	8,353	7,500
Total revenues	504,505	492,400	505,761	553,200
Expenditures				
Personal services	301,960	328,915	333,532	374,642
Supplies	10,030	17,500	14,019	14,700
Other charges	125,383	123,350	121,889	127,173
Reserve for contingencies	-	12,000	5,000	12,000
Capital outlay	5,665	11,000	15,300	16,000
Total expenditures	443,038	492,765	489,740	544,515
Excess of revenues over (under) expenditures	61,467	(365)	16,021	8,685
Other Financing Sources (Uses)				
Operating transfers in - General Fund	106,100	15,000	15,000	15,000
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	167,567	14,635	31,021	23,685
Fund Balance - beginning of year	138,679	306,246	306,246	337,267
Fund Balance - end of year	\$ 306,246	\$ 320,881	\$ 337,267	\$ 360,952



Midland Community Television (MCTV)

MIDLAND COMMUNITY TELEVISION FUND FIVE-YEAR FINANCIAL PLAN

	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
Revenues						
Franchise fees	\$ 475,848	\$ 480,000	\$ 480,000	\$ 480,000	\$ 480,000	\$ 480,000
Charges for services	10,050	10,700	10,700	10,700	10,700	10,700
Contributions	5,233	51,000	1,000	1,000	1,000	1,000
Investment earnings	6,277	4,000	9,926	7,937	6,708	5,229
Miscellaneous	8,353	7,500	7,500	7,500	7,500	7,500
Total revenues	505,761	553,200	509,126	507,137	505,908	504,429
Expenditures						
Personal services	333,532	374,642	385,881	397,457	409,381	421,662
Supplies	14,019	14,700	15,141	15,595	16,063	16,545
Other charges	121,889	127,173	130,432	133,789	137,247	140,808
Reserve for contingencies	5,000	12,000	-	-	-	12,000
Capital outlay	15,300	16,000	65,000	20,000	12,000	4,000
Total expenditures	489,740	544,515	596,454	566,841	574,691	595,015
Excess of revenues over (under) expenditure	16,021	8,685	(87,328)	(59,704)	(68,783)	(90,586)
Other Financing Sources (Uses)						
Operating transfers in - General Fund	15,000	15,000	15,000	15,000	15,000	15,000
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	31,021	23,685	(72,328)	(44,704)	(53,783)	(75,586)
Fund Balance - beginning of year	306,246	337,267	360,952	288,624	243,920	190,137
Fund Balance - end of year	\$ 337,267	\$ 360,952	\$ 288,624	\$ 243,920	\$ 190,137	\$ 114,551

ASSUMPTIONS:

Fund balance goal	\$ 75,000
Franchise fees increase	0%
Expenditure increase	3%
Investment earnings on working capital	2.75%
Capital outlay: five-year capital plan	



Utilities Director.....Noel Bush
Public Services DirectorKaren Murphy
Wastewater Superintendent.....Kevin Babinski

Functional Organizational Chart

Storm Pipe Cleaning/Maint./Repairs

- Maintain and repair the storm sewer systems, utilizing contractors for traditional digs, and pipe lining by Wastewater staff
- Cleans storm sewers on a four year rotation including catch basins
- Catch basin repairs
- Sump lead installations

Open Drains Cleaning/Maint./Repairs

- Inspect, remove debris and supervise subcontractors in the maintenance of open drains, ditch banks, culverts, and outfalls

Department at a Glance

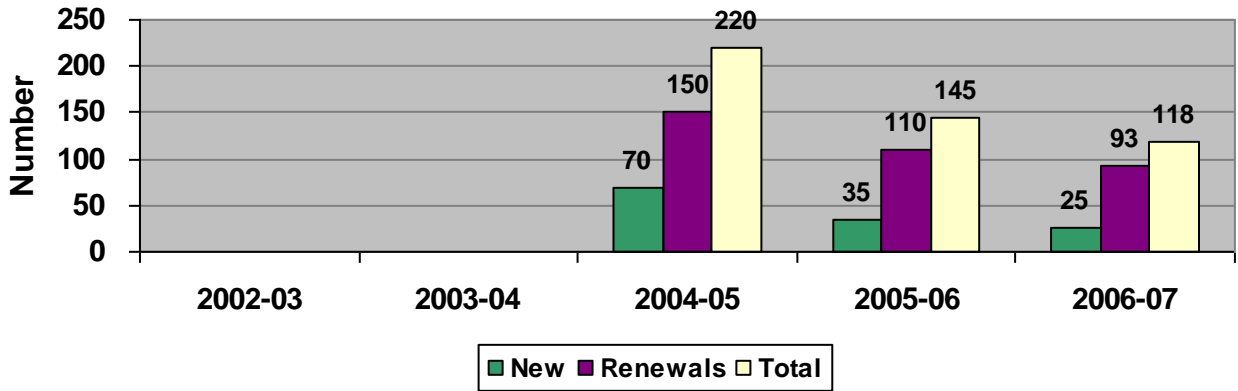
Funding Level Summary	2005-06 Actual	2006-07 Actual	Adjusted 2007-08 Budget	Estimated 2007-08 Budget	Adopted 2008-09 Budget	% of Change
Administration	\$ 17,841	\$ 19,736	\$ 23,116	\$ 33,667	\$ 30,483	-9.5%
Repairs & Maintenance	476,431	573,654	651,111	546,789	707,019	29.3%
Inspection Services	37,001	25,528	21,310	31,840	37,006	16.2%
Open Drain Cleaning	8,150	10,567	38,675	26,741	47,850	78.9%
Sump Lead Installation	2,422	1,143	8,000	3,000	3,000	0.0%
Miscellaneous	-	-	10,000	3,000	4,000	33.3%
Capital Outlay	-	8,697	15,100	15,600	6,000	-61.5%
Operating Transfers Out	176,255	511	58,500	25,500	84,000	229.4%
Total Department	\$ 718,100	\$ 639,836	\$ 825,812	\$ 686,137	\$ 919,358	34.0%
Personal Services	\$ 147,814	\$ 191,149	\$ 249,212	\$ 235,594	\$ 312,084	32.5%
Supplies	11,935	10,615	18,300	16,478	15,900	-3.5%
Other Services & Charges	382,096	428,864	484,700	392,965	501,374	27.6%
Capital Outlay	-	8,697	15,100	15,600	6,000	-61.5%
Operating Transfers Out	176,255	511	58,500	25,500	84,000	229.4%
Total Department	\$ 718,100	\$ 639,836	\$ 825,812	\$ 686,137	\$ 919,358	34.0%

Service Statement

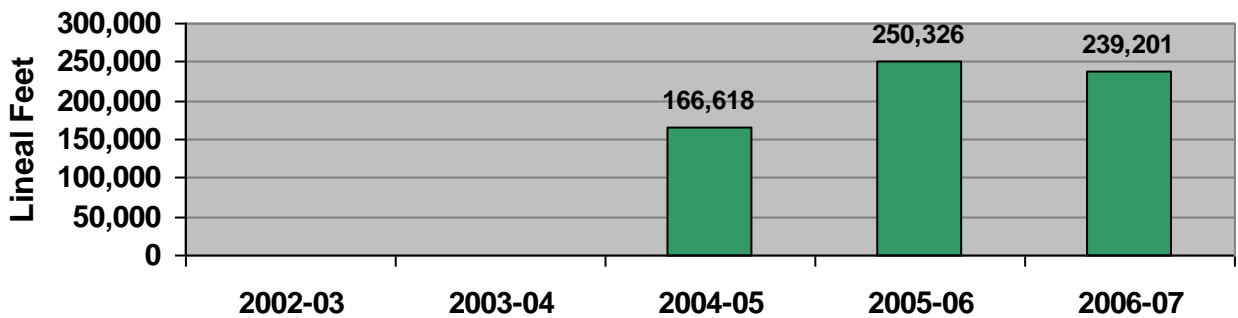
The management of the storm water system is a shared effort by the Wastewater Department, Department of Public Services, and Engineering. Staff from these departments are responsible for maintaining nearly 180 miles of storm sewer system. The storm sewer system is cleaned on a four-year rotation. Progress is tracked using a computerized work order system. Open drains throughout the City are inspected annually and any debris and overgrowth are removed. Recently, 15 outfalls on the State Drain and Sturgeon Creek were rehabilitated using Best Management Practices.

Key Departmental Trends

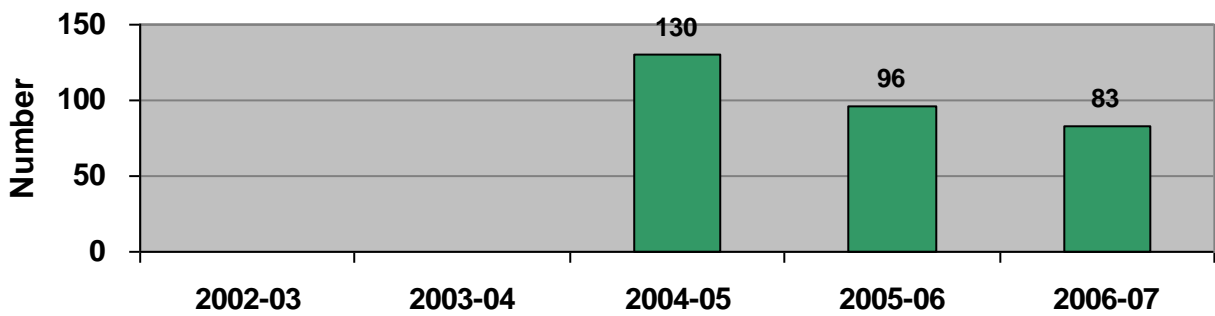
Inspections Made



Storm Sewers Cleaned



Permit Renewals

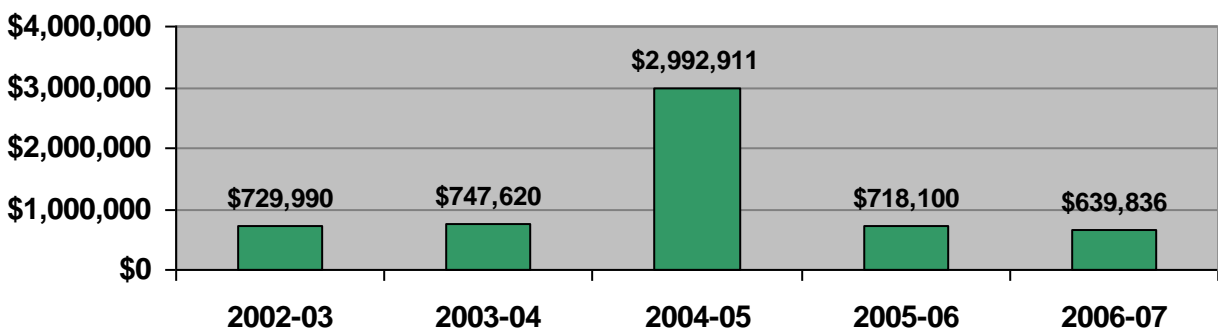


Performance Objectives

Performance Indicators (OUTPUT)	2005-06 Actual	2006-07 Actual	% Change
Storm Sewer Cleaned (Lineal feet)	250,326	239,201	-4.4%
Catch Basins Cleaned	1,317	1,443	9.6%
Sump Lead Installations	1	1	0.0%
Outfalls Rehabilitated	6	9	50.0%
Open Drains Cleaned (Lineal feet)	7811	8,408	7.6%
Permit Renewals	96	83	-13.5%
Inspections Made:			
New	35	25	-28.6%
Renewals	110	93	-15.5%
Total Inspections	145	118	-18.6%
Vehicle Count	35,907	41,192	14.7%

Summary of Budget Changes

5-Year Operating Budget History





Storm Water Management

STORM WATER MANAGEMENT FUND DETAIL OF BUDGET APPROPRIATIONS AND REVENUES Fiscal Year Ending June 30, 2009

	2006-07	2007-08		2008-09
	Actual	Budget	Estimate	Adopted
Revenues				
Permit and inspection fees	\$ 12,235	\$ 21,000	\$ 23,697	\$ 23,300
Investment earnings	10,606	15,000	4,470	3,000
Operating transfer in - General Fund	195,272	429,531	429,531	446,676
Operating transfer in - Major Street Fund	88,444	100,309	88,138	109,915
Operating transfer in - Local Street Fund	168,271	189,585	137,502	203,619
Total revenues	474,828	755,425	683,338	786,510
Expenditures				
Administration	19,736	23,116	33,667	30,483
County drain assessment	4,245	5,000	4,478	5,000
Open drain cleaning	6,322	33,675	22,263	42,850
Storm sewer maintenance	257,661	280,126	259,803	327,735
Inspection expenses	25,528	21,310	31,840	37,006
Storm sewer repair	59,278	81,091	61,346	65,750
Purchased services	256,715	289,894	225,640	313,534
Sump lead installation	1,143	8,000	3,000	3,000
Capital outlay	8,697	15,100	15,600	6,000
Reserve for contingency	-	10,000	3,000	4,000
Total expenditures	639,325	767,312	660,637	835,358
Excess of revenues over (under) expenditures	(164,497)	(11,887)	22,701	(48,848)
Other Financing Sources (Uses)				
Operating transfers out	(511)	(58,500)	(25,500)	(84,000)
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(165,008)	(70,387)	(2,799)	(132,848)
Fund Balance - beginning of year	300,655	135,647	135,647	132,848
Fund Balance - end of year	\$ 135,647	\$ 65,260	\$ 132,848	\$ -