

Contractor Responsibilities

As a condition of performing work for the City of Midland, contractors are responsible for:

- Having an active, comprehensive written safety program.
- Performing work in compliance with all applicable federal, state and local safety regulations and requirements.
- Ensuring that subcontractors comply with same.
- Complying with city requirements for ensuring contractor safety as stated in this booklet.
- Paying all fines levied against the City of Midland due to regulatory non-compliance on the part of the contractor or his assigns.

Qualification Statement

The contractor must provide requested safety information and certify that the specific safety requirements of the project will be met before starting work by completing a “Safety Qualification Statement.” A copy of the “Safety Qualification Statement” form is available from the City of Midland purchasing agent.

Key points of the “Safety Qualification Statement” include the following:

- Certification that the contractor has an active written safety program.
- Identification of the contractor’s safety officer.
- Certification that the contractor understands the essential requirements of all applicable safety regulations and agrees to follow them.

Pre-Project Safety Review

Prior to starting work, city representatives will conduct a safety review with contractor representatives. The review may be at the site for smaller projects, or in a pre-construction meeting for larger projects. Minutes of the meeting may be recorded by city representatives.

The agenda for the pre-project meeting will include the following:

- Review of the contractor's completed "Safety Qualification Statement" for the project.
- Review of specific safety concerns of the project.
- Expectations of the city and the contractor.

Contractor representatives shall be responsible for communicating pertinent safety information from the pre-project meeting to all contract and subcontract employees.

Contractor Safety Performance

Contract employees and subcontract employees are expected to follow the requirements of the contractor's "Safety Qualification Statement" for the project and all applicable regulations.

When city representatives observe a safety problem, the following steps may be taken until the problem is corrected. Intervention may begin at any of these steps:

- 1st step: contractor's on-site superintendent will be informed and asked to correct the problem.
- 2nd step: the contractor's safety officer will be informed and asked to correct the problem.
- 3rd step: a written letter will be sent to the owner/CEO requesting correction and stating the consequences of non-correction.
- 4th step: depending on the seriousness of the hazard, the project may be shut down until the safety concern is corrected (shut down costs will not be paid for by the City of Midland).

Post-Project Evaluation

After each project, the contracting city department will review the safety performance of the contractor as part of the contractor's overall work performance. Data collected may be used in decisions about the awarding of future contracts.

Contractors are required to report the following if incurred while performing contract work for the city. These will be reviewed by the contractor's safety officer and the city contract representative:

1. OSHA recordable injuries.
2. Major property damage.
3. Results of MIOSHA inspections.

Key Safety Standards

Contractors are required by law to adhere to all applicable federal, state and local safety regulations. The safety standards listed below are considered crucial by the City of Midland for safe work performance on contracted projects. This list is not intended to cover all applicable regulations.

Use of Reflective Safety Vests

The City of Midland requires all contractor and subcontractor employees to wear reflective (orange or equivalent) safety vests, which meet or exceed ALL specifications set forth by the ANSI/ISEA 107-1999 standard, when working on any street or right-of-way, to include the out-lawn, at any time, day or night, and/or around moving heavy equipment.

Confined Space Entry

This standard includes procedures to protect employees from hazards associated with entry into permit-required confined spaces.

References:

MIOSHA General Industry Standard Part 90 (*Confined Space Entry*)

City of Midland Confined Space Master Plan

Control of Hazardous Energy Sources

This standard includes procedures for the lockout/tagout of hazardous energy sources.

References:

MIOSHA General Industry Standard Part 85 (*The Control of Hazardous Energy Sources*)

City of Midland Master Plan for the Control of Hazardous Energy Sources and written procedures for lockout of equipment.

Elevated Work

This standard includes procedures for the safe use of ladders, elevated platforms and scaffolds. It also includes use of fall protection.

References:

MIOSHA General Industry Standard Part 5 (*Scaffolding*)

MIOSHA General Industry Standard Part 3 (*Fixed Ladders*)

MIOSHA General Industry Standard Part 4 (*Portable Ladders*)

MIOSHA Construction Standard Part 11 (*Fixed and Portable Ladders*)

MIOSHA Construction Standard Part 12 (*Scaffolds and Scaffold Platforms*)

MIOSHA Construction Standard Part 32 (*Aerial Work Platforms*)

Excavations, Trenches and Shoring

This standard includes procedures for digging excavations and trenches and the use of supporting systems.

Reference:

MIOSHA Construction Standard Part 9 (*Excavation, Trenching and Shoring*)

Personal Protective Equipment

This standard includes specifications for the use of personal protective equipment.

References:

MIOSHA General Industry Standards Part 33 (*Personal Protective Equipment*)

MIOSHA Construction Standards Part 6 (*Personal Protective Equipment*)

City of Midland policy on safety vests

Work Area Protection and Traffic Control

This standard includes procedures for guarding the work area and the use of traffic control devices.

References:

MIOSHA Construction Standard Part 21 (*Guarding of Walking and Work Areas*)

MIOSHA Construction Standard Part 22 (*Signals, Signs, Tags and Barricades*)

Michigan Manual of Uniform Traffic Control Devices, Part 6

City of Midland policy on safety vests

Welding and Cutting

This standard includes procedures for safe welding and cutting.

References:

MIOSHA General Industry Standard Part 12 (*Welding and Cutting*)

MIOSHA Construction Standard Part 7 (*Welding and Cutting*)

Hazard Communication

This standard includes procedures for evaluating and communicating chemical hazards to employees.

References:

MIOSHA Right to Know Law, Part 92 General Industry Safety Standards, and Part 430 General Industry Health Standards.

Alcohol and Drug Use

Alcohol and drug use on the project is prohibited and employees under the influence of alcohol or drugs are not permitted to work.

References:

Drug Free Workplace Act

Michigan Motor Carrier Safety Act, Parts 2 and 3

Bloodborne Infectious Diseases

This standard includes rules for protecting employees from exposure to infectious blood and other body fluids.

Reference:

MIOSHA Occupational Health Standards, Bloodborne Infectious Diseases, Part 554.

Respiratory Protection

This standard includes rules for protecting employees from exposure to hazardous respiration.

References:

MIOSHA General Industry Occupational Health Standards, Part 451.

Resources

- 1. Michigan Department of Labor and Economic Growth**
 - a. Interpretation of rules and standards:
 - Construction Enforcement Division 517/ 322-1856
 - General Industry Enforcement Division 517/ 322-1831
 - Occupational Health Division 517/ 322-1608
 - b. Injury forms and recordkeeping information:
Information Division 517/322-1851
 - c. Safety training, pamphlets, brochures, posters:
Safety Education and Training Division 517/ 322-1809
 - d. Safety standards:
Contact Safety Standards Division 517/ 322-1845
Internet access: www.michigan.gov/cis
- 2. Department of State Police**
Motor Carrier Division 517/ 337-6195
- 3. Miss Dig**
800/ 482-7171
- 4. Michigan Technological University**
Local Technical Assistance Program 906/ 487-2102
- 5. National Safety Council**
800/ 621-7619
- 6. City of Midland Safety and Health Manager**
989/ 837-3362

Notes