

# How to renew your Library books on the Internet

Visit the Library Webpage:  
[www.midland-mi.org/gracedowlibrary](http://www.midland-mi.org/gracedowlibrary)

The screenshot shows the homepage of the Grace A. Dow Memorial Library website. At the top left is the City of Midland Michigan logo. A navigation bar includes links for City Government, Pay Online, Services, Online Forms, Contact Us, Search, and Interactive Map. The main content area features the library's name, hours of operation (Monday-Friday 9:30 AM - 8:30 PM, Saturday 10 AM - 5 PM, Sunday 1 PM - 5 PM), and contact information (1710 W St. Andrews, Midland, MI 48640, Phone: 989-837-3430). A search bar is present with a dropdown menu set to 'Title (exact)'. Below the search bar is a 'Latest Updates' section with a 'We Won!' announcement and a 'Battle of the Books' book list. A 'Programs for:' section lists 'Kids, Teens, Adults'. A red callout box with the text 'Click on "My Account"' has a blue arrow pointing to the 'My Account' link in the right-hand navigation menu.

The screenshot shows the login page of the library website. The page title is 'Enter your Library Card Information'. At the top right are links for 'Login', 'My List - 0', and 'Help'. A navigation bar includes 'Search', 'Popular Lists', 'Reader Resources', 'My Account', 'Library Information', and 'Local Newspaper Index'. Below this is a sub-navigation bar with 'Overview', 'Checked Out', 'Holds', 'Fines/Blocks', and 'Profile'. The 'Login' section contains a form with two input fields: 'Library Card Barcode' and 'Enter the last 4 digits of your phone number or what you have chosen'. A red callout box with the text 'Type your Library Card number, no spaces, it begins 2368100...' has a blue arrow pointing to the first input field. Another red callout box with the text 'Click into 2<sup>nd</sup> space (don't use "enter" key) Type the last 4 numbers of your phone number or what you have chosen' has a blue arrow pointing to the second input field. A third red callout box with the text 'Click "Login"' has a blue arrow pointing to the 'Login' button. The 'Create Account' button is also visible.

**Go to "Checked Out"**

Grace A. Dow Memorial Library

Logout My List - 0 Help  
Welcome ADULT SERVICES

Search Popular Lists Reader Resources **My Account** Library Information Local Newspaper Index

Overview **Checked Out** Holds Fines/Blocks Profile

**Account Overview**

**Items Out**- See and renew currently checked out items  
Checked Out: 3  
Overdue: 0  
Lost: 0

**Hold Requests**- Items ready to be picked up and waiting to become available

**Click "Checked Out"**

**Check items to renew**

Grace A. Dow Memorial Library

Logout My Lis  
Welcome ADULT SER

Search Popular Lists Reader Resources **My Account** Library Information Local Newspaper Index

Overview **Checked Out** Holds Fines/Blocks Profile

**Items Out**  
Checked Out: 3  
Overdue: 0  
Lost: 0

**1. Check items you want to renew**

**2. Click to renew**

**3. You will see the new due date here**

**If the item cannot be renewed, the explanation will show in red text**

	Out	Due Date
<input type="checkbox"/> <b>The ask : [a novel] / Sam Lipsyte.</b> by Lipsyte, Sam, 1968- FIC Lipsyte Grace A. Dow/Midland Fiction	02/02/2011	03/02/2011
<input type="checkbox"/> <b>Imperfect birds / Anne Lamott.</b> by Lamott, Anne. FIC Lamott Grace A. Dow/Midland Fiction	02/02/2011	03/02/2011