

# Assessor's Office (989) 837-3334

HOMEOWNERS... check the "Exempt As..." status on your assessment notice in March to ensure you've filed a "Homeowner's Principal Residence Exemption Affidavit." This exemption option entitles the property to receive the lower Homestead Property Tax Millage. There are separate millage rates for properties that qualify as either 'homestead' or 'non-homestead.' An exemption form must be filed in order for a property to be registered as a principal residence and receive the lower millage rate. Download the form from the Assessing website at [www.midland-mi.org](http://www.midland-mi.org).

**Midland Property Information Online:** Information on properties located in the city of Midland can be found at the City Assessor's Office during business hours. Assessment and other property information can also be accessed online 24 hours a day, 7 days a week, through the City's property information website, found at [www.midland-mi.org](http://www.midland-mi.org). Available information includes a property's current owner, property class, assessed value, taxable value, school district, state equalized value (SEV), lot size, legal description, and much, much more.

**Appealing Your Property Tax Assessment:** If after receiving your assessment in March, you feel the assessed value is more than half of what you would value your property at, you may appeal the assessment and/or taxable value to the Board of Review during the March meeting dates included in this calendar. Summarize your reasons for appealing the assessment and mail the written summary to the Board of Review, 333 W. Ellsworth, Midland, MI 48640. Written appeals must be postmarked by the date of the last March Board of Review meeting (see March calendar for dates).

You may also appeal to the Board of Review in person. Call the Assessor's Office to schedule an appointment. You will be notified of the Board's decision by mail in mid-April. An assessment may be changed, but the Board has no jurisdiction or control over total taxes or the tax rate.

If you disagree with the Board's decision, you may appeal further to the Michigan Tax Tribunal (MTT). Residential property owners must appeal to the Midland Board of Review before the MTT will consider the request. An appeal to the MTT may be requested by filing a letter no later than July 31 with the Michigan Tax Tribunal, P.O. Box 30232, Lansing, MI 48909. Commercial, industrial, and utility property owners have the option of petitioning directly to the MTT on or before May 31.

**Applications for Poverty Exemption:** These applications, available at the City Assessor's Office, must be filed with the Board of Review before the end of its last March meeting. Check the March calendar for meeting dates/times. For more details on poverty exemption status or to obtain an application, contact the City Assessor's Office at 989-837-3334.

**Tax Payments:** City of Midland taxes are collected twice annually. Winter taxes are due **February 17, 2009** and summer taxes, **September 15, 2009**. Payment options include:

- 1) The Auto-Pay program - automatic withdrawal of funds from a bank account of your choosing; or
- 2) By mail to or in person at the Treasurer's Office, Midland City Hall. Credit card payments are not accepted.

Check out the City's tax information website for info on properties within Midland's city limits such as tax amount due, and tax billing and valuation history. Visit [www.midland-mi.org](http://www.midland-mi.org) to find out more.

**Other Payments:** The City Treasurer's Office (989-837-3315) also accepts payments on water/sewer bills and parking violations, as well as other miscellaneous City fees. Water/sewer bills can be paid:

- 1) With select credit or debit cards or electronic checks on the City's website ([www.midland-mi.org](http://www.midland-mi.org));
- 2) Through the Auto-Pay program - automatic funds withdrawal from a bank account of your choosing; or
- 3) By mail to or in person at the Treasurer's Office, 333 W. Ellsworth St., Midland, MI 48640.

Parking tickets can be paid:

- 1) With select credit or debit cards on the City's website ([www.midland-mi.org](http://www.midland-mi.org));
- 2) By mail to or in person at the Treasurer's Office, 333 W. Ellsworth St., Midland, MI 48640.



# Engineering Services (989) 837-3348

**Jack Barstow Municipal Airport** • The City's Engineering Department manages Jack Barstow Municipal Airport, a general utility airport.

**Street Lights** • If a street light is not functioning properly, call Engineering to report the problem or fill out an Action Line Request form at [www.midland-mi.org](http://www.midland-mi.org).

**Traffic Signs & Signals** • Call 911 to report traffic signals in need of service. For general questions regarding the placement of traffic control devices, call Engineering or fill out an Action Line Request form at [www.midland-mi.org](http://www.midland-mi.org).



**Street Plans** • Engineering maintains records of all city utility locations on Midland streets. These plans show where streets, water mains, and sewers are located within the public street right-of-way.

**Sewer Lead Locations** • Engineering keeps records of sewer connections into each home in the city. To find out where the sewer enters your home, call Engineering for a sewer location card.

**Permits** • Engineering issues permits for sidewalk construction, curb & street cuts, driveways, sewer connections, & house moving. All work within the public street right-of-way requires a permit from the City.

**Construction Inspection** • Engineering inspects all public utility construction, including sewers, sidewalks, water mains, and streets. Engineering issues permits for private utility construction.

**Requesting Public Improvement Projects** • Residents may request that the City consider specific public improvement projects including street paving, sewer and/or water mains and the installation of sidewalks where they do not currently exist.

If you have a public improvement project you'd like considered, submit a written request detailing the project to the Engineering Department, 333 W. Ellsworth, Midland, MI 48640 by **no later than November 1 of each year**. Engineering estimates a cost for requested projects and prioritizes the list according to project feasibility and available funding. The list is then evaluated by City Council after the first of the year. Council determines which projects receive highest priority and allocates funding for those projects in the upcoming budget. Construction of approved projects begins the following fiscal year.

**Routine Street/Sidewalk Maintenance** • Routine maintenance of existing streets and sidewalks, such as filling potholes or minor cracks in the road, is coordinated year-round by the Department of Public Services. Fill out Action Line Request forms at [www.midland-mi.org](http://www.midland-mi.org) or call DPS at 837-6900 with maintenance requests.